



CERTIFICATE OF VALIDATION

New validation

Programme State: **Revalidation**

Provider Name	National College of Ireland
Date of Validation	09-Sep-20

	First Intake	Last Intake	Intakes pre annum
Enrolment Interval	01-Sep-20	31-Aug-25	2

	Code	Title	Award	Full Time Duration (months)	Part Time Duration (months)	Annual Intakes
Principal Programme	PG24390	Certificate in Trade Union Studies	Certificate in Trade Union Studies	N/A	12	2
Embedded Programme	N/A					

Principal Programme

5 Year Plan: Planned total enrolment i.e. aggregated across all intakes and all approved centres

	Year 1	Year 2	Year 3	Year 4	Year 5
Minimum Intake into first year	30	30	30	30	30
Maximum Intake into first year	120	120	120	140	180

Target Learner groups	The target learner group for this programme consists principally of activists and employed officials of ICTU affiliated trade unions who wish to develop their capacity as activists at work and in the wider union.
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Brief Synopsis of the programmes	The programme offers trade union officials and activists a recognised qualification in the trade union environment in which they operate, and is designed to build cadres. Many participants will see the Certificate as a stand-alone programme as they may already have other academic qualifications or will not want to undertake further study. However, for others, this may be the first step on the National Qualifications Framework and the course programme will maximise the capacity of students to transfer to further study such as the BA (Honours) in Human Resource Strategy and Practice delivered by the National College of Ireland (NCI) and similar offerings in other institutions.
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Delivery mode: full-time / part-time	Part Time
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Teaching and Learning Modes	<ol style="list-style-type: none"> 1. E-learning (directed) 2. Lectures / Classes 3. Practical Sessions 4. Tutorials
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Approved Countries	Ireland
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Physical resource requirements	Classroom with projector, Siptulearn.ie, and library access.
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Staff Profiles	Qualifications and Experience	WTE
	Responsible for the academic management of the programme and may also be a lecturer on the programme. The programme director will have at least a Masters.	1.0
	Teaching staff will have extensive practical experience in a trade union context. They will normally have a post-graduate qualification, teaching qualification and/or in-house tutor training.	5.0
	Experience in relationship management and programme coordination.	1.0

Approved Centres	Centre	Minimum Number of learners per intake per Centre	Maximum Number of learners per intake per Centre
	42522R National College of Ireland	1	15

Learner Teacher Ratios	Learning Activity	Ratio
	Lecture	1:36

Programme being replaced by this programme	Prog Code	Programme Title	Validated	To Close
	N/A	N/A		



Conditions of Validation of the Programmes Covered by this Certificate of Validation

Part 1: Statutory Conditions of Validation

The statutory (section 45(3) of the 2012 Act) conditions of validation are that the provider of the programme shall:

1. Co-operate with and assist QQI in the performance of QQI's functions in so far as those functions relate to the functions of the provider,
2. Establish procedures which are fair and consistent for the assessment of enrolled learners to ensure the standards of knowledge, skill or competence determined by QQI under section 49 (1) are acquired, and where appropriate, demonstrated, by enrolled learners,
3. Continue to comply with section 65 of the 2012 Act in respect of arrangements for the protection of enrolled learners, if applicable, and
4. Provide to QQI such information as QQI may from time to time require for the purposes of the performance of its functions, including information in respect of completion rates.

Part 2 Conditions of Validation Established by QQI Under section 45(4)(b) of the 2012 Act

Part 2.1 Condition of Validation Concerning a Change in the QQI Award or Award Standard

1. Where QQI changes an award title, an award specification or an award standard that a programme depends upon, the provider shall not enrol any further learners on the affected programmes unless informed otherwise in writing by QQI (e.g. by the issue of a revised certificate of validation). The programme is considered validated for learners already enrolled on the affected programme.

Part 2.2 Condition of Validation Concerning the Duration of Enrolment

1. The duration of enrolment is the interval during which learners may be enrolled on the validated programme.

Validation is determined by QQI for a specified number of years of enrolment appropriate to the particular programme as indicated on the certificate on validation subject to unit 9.2.1. It is a condition of validation that the programme does not enrol any new learners outside this interval. A typical duration would be five years.

If a provider wishes to continue to enrol learners to the programme beyond this interval the provider must arrange in good time for it to be validated again by QQI, or exceptionally the provider may apply for extension of the duration of enrolment (unit (14)). In this context the provider may apply for validation of the programme from first principles or, alternatively, the provider may avail of the process for revalidation (unit (13)) by QQI.

Part 2.3 General Condition of Validation

The provider of the programme shall:

1. Ensure that the programme as implemented does not differ in a material way from the programme as validated; differing in a material way is defined as differing in any aspect of the programme or its implementation that was material to QQI's validation criteria.
2. Ensure that the programme is provided with the appropriate staff and physical resources as validated.
3. Implement in respect of the programme its written quality assurance procedures (as approved by QQI).
4. Make no significant change to the programme without the prior approval of QQI. (See unit (8)).
5. Unless otherwise agreed by QQI in writing, start implementing the programme as validated and enrol learners within 18 months of validation.
6. Continue in respect of the validated programme to comply with section 56 of the 2012 Act in respect of procedures for access, transfer and progression.
7. Implement the programme and procedures for assessment of learners in accordance with the Approved Programme Schedule and notify QQI in writing of any amendments to this arising from changes to the programme; see unit (9).
8. When advertising and promoting the programme and awards, use the programme title as validated, and the correct QQI award title(s), award type(s) and award class(es) indicating the level of the award(s) on the National Framework of Qualifications.



9. Adhere to QQI regulations and procedures for certification.

10. Notify QQI in writing without delay of: a. Any material change to the programme; a. Anything that impacts on the integrity or reputation of the programme or the corresponding QQI awards; b. Anything that infringes the conditions of validation; or c. Anything that would be likely to cause QQI to consider reviewing the validation.

11. Notify QQI in writing to determine the implications for the provider's validated programmes, where the provider is likely to, or planning to, merge (amalgamate) with another entity or to acquire, or be acquired by, another entity (see unit (12.5)) .

12. Report to QQI, when required or requested, on its implementation of the programme and compliance with the conditions of validation.

Part 2.4 General Condition of Validation Arising from Specialised Validation Policy and Criteria

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Part 2.5 Special Conditions of Validation