

# CERTIFICATE OF VALIDATION

<b>Provider Name</b>	National College of Ireland
<b>Date of Validation</b>	07-Feb-19

	<b>First intake</b>	<b>Last intake</b>
<b>Enrolment Interval</b>	Feb-19	Feb-23

	Code	Title	Award	Duration (Months)	Annual Intakes
<b>Principal Programme</b>	PG24034	Certificate in Learning and Technology	Certificate (Special purpose Award at NFQ Level 6) 6S20718 10 credits	12 weeks	6
<b>Embedded Programmes</b>	N/A				

## Principal Programme

### 5 Year Plan: Planned total enrolment i.e. aggregated across all intakes and all approved centres

	Year 1	Year 2	Year 3	Year 4	Year 5
<b>Minimum Intake into first year</b>	120	120	120	120	120
<b>Maximum Intake into first year</b>	900	900	900	900	900

**Target Learner groups**      The target group are learning professionals in the Further Education and Training (FET) sector or the wider sphere of adult and community education. The origin of the programme lies in its commission by SOLAS, the Further Education and Training Authority, as a priority action under the FET Professional Development Strategy 2017-2019 to increase the capacity of FET practitioners to use digital technology to enhance learning.

**Brief Synopsis of the programmes**      The programme has been designed for learning professionals operating in the FET sector or wider sphere of adult and community education. It provides a contextualised curriculum that meets the professional development needs of practitioners working across a wide variety of roles and contexts within the sector. It is an introductory programme for practitioners with little or no experience of using digital technologies to enhance learning. The programme aims to enable the practitioner to develop the knowledge, skills and competence required to make appropriate use of digital technologies and resources to support learning in their practice context. The programme will lead to a Special Purpose Award at Level 6 on the National Framework of Qualifications. It will consist of a single module holding 10 ECTS (i.e. 250 hours of learner effort).

**Delivery mode: full-time / part-time**      Part-time

**Teaching and Learning Modes**      Blended learning, to include:  
Two one-day face-to-face sessions  
Synchronous online sessions with a 'live teacher' and coordinated on-line activities such as group discussion, task completion and collaborative exercises  
Asynchronous online activities

Self-study of module materials
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**Approved countries**

Ireland
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**Physical resource requirements**

Appropriate learning spaces will be required for two one day face-to-face sessions. These should support wholegroup teaching and small group, collaborative activities. They will provide access to computers and/or support mobile 'bring-your-own-device'(BYOD) instruction with access to charging points and high speed Wi-Fi access. A projector, whiteboard and flipchart will also be used. An appropriate space will also be required for the display and oral presentation of poster reports at the final learning event. Students will require access to the NCI Moodle platform, which will be used to facilitate synchronous and asynchronous activities, and provide self-directed learning content.
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**Staff Profiles**

<b>Qualifications and Experience</b>	<b>WTE</b>
Programme Director responsible for the academic management of the programme.	0.2
Lecturer with a relevant degree/Masters degree and/or significant professional experience in teaching with digital technologies.	0.2
Programme Co-ordinator with experience in relationship management.	0.1

**Approved Centres**

<b>Centre</b>	<b>Minimum Number of learners per intake per Centre</b>	<b>Maxium Number of learners per intake per Centre</b>
Education and Training Board Ireland, Kilcullen Rd, Piper's Hill Campus, Naas, Co. Kildare.	20	150
National College of Ireland, Mayor st, IFSC, Dublin 1.	20	150
Other locations within Education and Training Board regions as selected in line with procedures for off-campus locations.	20	150

**Learner Teacher Ratios**

<b>Learning Activity</b>	<b>Ratio</b>
online sessions	1:25
face to face sessios	1:25

**Programme being replaced by this programme**

<b>Prog Code</b>	<b>Programme Title</b>	<b>Validated</b>	<b>To Close</b>
NA	N/A		

# Conditions of Validation of the Programmes Covered by this Certificate of Validation

## Part 1: Statutory Conditions of Validation

The statutory (section 45(3) of the 2012 Act) conditions of validation are that the provider of the programme shall:

- 1.co-operate with and assist QQI in the performance of QQI's functions in so far as those functions relate to the functions of the provider,
- 2.establish procedures which are fair and consistent for the assessment of enrolled learners to ensure the standards of knowledge, skill or competence determined by QQI under section 49 (1) are acquired, and where appropriate, demonstrated, by enrolled learners,
- 3.continue to comply with section 65 of the 2012 Act in respect of arrangements for the protection of enrolled learners, if applicable, and
- 4.provide to QQI such information as QQI may from time to time require for the purposes of the performance of its functions, including information in respect of completion rates.

## Part 2 Conditions of Validation Established by QQI Under section 45(4)(b) of the 2012 Act

### Part 2.1 Condition of Validation Concerning a Change in the QQI Award or Award Standard

- 1.Where QQI changes an award title, an award specification or an award standard that a programme depends upon, the provider shall not enrol any further learners on the affected programmes unless informed otherwise in writing by QQI (e.g. by the issue of a revised certificate of validation). The programme is considered validated for learners already enrolled on the affected programme.

### Part 2.2 Condition of Validation Concerning the Duration of Enrolment

- 1.The duration of enrolment is the interval during which learners may be enrolled on the validated programme.

Validation is determined by QQI for a specified number of years of enrolment appropriate to the particular programme as indicated on the certificate on validation subject to unit 9.2.1. It is a condition of validation that the programme does not enrol any new learners outside this interval. A typical duration would be five years.

If a provider wishes to continue to enrol learners to the programme beyond this interval the provider must arrange in good time for it to be validated again by QQI, or exceptionally the provider may apply for extension of the duration of enrolment (unit (14)). In this context the provider may apply for validation of the programme from first principles or, alternatively, the provider may avail of the process for revalidation (unit (13)) by QQI.

### Part 2.3 General Condition of Validation

The provider of the programme shall:

- 1.Ensure that the programme as implemented does not differ in a material way from the programme as validated; differing in a material way is defined as differing in any aspect of the programme or its implementation that was material to QQI's validation criteria.
- 2.Ensure that the programme is provided with the appropriate staff and physical resources as validated.
- 3.Implement in respect of the programme its written quality assurance procedures (as approved by QQI).
- 4.Make no significant change to the programme without the prior approval of QQI. (See unit (8)).
- 5.Unless otherwise agreed by QQI in writing, start implementing the programme as validated and enrol learners within 18 months of validation.

6.Continue in respect of the validated programme to comply with section 56 of the 2012 Act in respect of procedures for access, transfer and progression.

7.Implement the programme and procedures for assessment of learners in accordance with the Approved Programme Schedule and notify QQI in writing of any amendments to this arising from changes to the programme; see unit (9).

8.When advertising and promoting the programme and awards, use the programme title as validated, and the correct QQI award title(s), award type(s) and award class(es) indicating the level of the award(s) on the National Framework of Qualifications.

9.Adhere to QQI regulations and procedures for certification.

10.Notify QQI in writing without delay of:

a. any material change to the programme;

a. anything that impacts on the integrity or reputation of the programme or the corresponding QQI awards;

b. anything that infringes the conditions of validation; or

c. anything that would be likely to cause QQI to consider reviewing the validation.

11.Notify QQI in writing to determine the implications for the provider's validated programmes, where the provider is likely to, or planning to, merge (amalgamate) with another entity or to acquire, or be acquired by, another entity (see unit (12.5)).

12.Report to QQI, when required or requested, on its implementation of the programme and compliance with the conditions of validation.

#### **Part 2.4 General Condition of Validation Arising from Specialised Validation Policy and Criteria**

1.

#### **Part 2.5 Special Conditions of Validation**

n/a

## Programme schedule

### Certificate in Learning and Technology

Name of Provider:		National College of Ireland														
Programme Title		Certificate in Learning and Technology														
Award Title		Certificate in Learning and Technology														
Stage Exit Award Title <sup>3</sup>																
Modes of Delivery (FT/PT):		Part-time														
Teaching and learning modalities		Blended learning: face-to-face sessions; synchronous virtual classroom sessions; asynchronous directed activities.														
Award Class <sup>4</sup>	Award NFQ level	Award EQF Level	Stage (1, 2, 3, 4, ..., or Award Stage):	Stage NFQ Level <sup>2</sup>	Stage EQF Level <sup>2</sup>	Stage Credit (ECTS)	Date Effective	ISCED Subject code								
SPA	6	5	Award stage	6	5	10	February 2019	0111								
Module Title (Up to 70 characters including spaces)	Semester no where applicable. (Semester 1 or Semester2)	Module		Credit Number <sup>5</sup>	Total Student Effort Module (hours)					Allocation Of Marks (from the module assessment strategy)						
		Status <sup>11</sup>	NFQ Level <sup>1</sup> where specified	Credit Units ECTS	Total Hours	Class (or equiv) Contact	e-Learning	Directed Learning	Independent Learning	Hours of learning	Work-based learning	C.A. %	Supervised Project %	demonstration practical	Proctored	Proctored written exam %
Learning and Technology		M	6	10	250	20	20	210			100					
<b>Special Regulations</b> (Up to 280 characters)																

11 Mandatory (m) or elective (E)

12 Work-based learning effort is not the number of hours in the workplace. For example, a person might spend 35 hours in the workplace as a trainee and this might involve 7 hours of learning effort.