



## CERTIFICATE OF VALIDATION

New validation

Validation Process: **Extended**

<b>Provider Name</b>	National College of Ireland
<b>Date of Validation</b>	24-Jun-21

	<b>Code</b>	<b>Title</b>	<b>Award</b>	<b>Exit</b>
<b>Principal Programme</b>	PG22526	Certificate in Non Profit Leadership and Management	Certificate (Special Purpose Award at NFQ Level 9) 9S20290 15 credits	N/A
<b>Embedded Programme</b>	N/A			

	<b>First Intake</b>	<b>Last Intake</b>
<b>Enrolment Interval</b>	01-Sep-16	31-Aug-23

### Principal Programme

	<b>Full Time</b>	<b>Part Time</b>	<b>Delivery Mode: full-time / part-time</b>
<b>Maximum Intakes per Annum:</b>	0	2	Part Time
<b>Minimum Learners per Intake:</b>	0	10	
<b>Maximum Learners per Intake:</b>	0	20	
<b>Duration (months)</b>	N/A	6	

### Target Learner Groups

The programme is aimed at anyone following a career path which requires them to step into middle to top management positions in the non-profit sector. Additionally, the course can provide a transition stage for graduates from other disciplines, with some team leader experience or equivalent, who wish to move into the management arena either as practitioners or consultants with a specific interest in non-profit management. As the programme addresses a variety of managerial topics in the non-profit management space, current or aspiring Board Members of non-profit organisations may be attracted to the programme. As there are few non-profit management Level 9 qualifications available from Universities in Europe, there is very limited opportunity for learners to participate in Level 9 programmes specifically tailored for the non-profit sector.



### Brief Synopsis of the Programmes

The course will focus on very specific and emerging managerial issues in the sector, which are not generally found in conventional MA/MSc/MBA programmes, other than those which focus exclusively on the Non Profit sector. There are both thematic and content differences between this proposed programme and more conventional Management/Introduction to Management programmes typically found in Level 9 Business programmes internationally. The Leadership components of this Certificate are similar to most Leadership courses found at MBA/MSc level, with the exceptions of a focus on applied leadership competencies, drawn from the literature and a reflective approach to lifetime learning around leadership behaviours. Learners receive very specific 360-degree feedback on their own leadership behaviours as seen by their peers, colleagues, direct reports etc. using a validated instrument. The managerial portions of the programme (10 of 15 ECTS) addresses, in a foundational way, many of the contemporary issues faced by Irish managers in the non-profit sector. Topics and skills such as Reflective Practice, Conflict Management, Emotional Intelligence at work, Non Profit Governance, Managing Culture, HR and Performance Management, Impact Measurement, Change Management, Influencing Government and Advocacy, Information Management, Social Media and Personal Presentation skills differentiate the programme from conventional management programmes. The knowledge base is developed from an empirical perspective, the core focus of which is on helping learners migrate the knowledge base into a new set of competencies.

Overall this programme seeks to ensure graduates develop some personal competencies in general management, specific to the non-profit sector, but as an antecedent to further study, as well as a formation in critical thinking, analytical and business skills necessary for modern not for profit enterprises. At the core of the programme is the objective to ensure that graduates become reflective, thoughtful leaders who collaborate, create and share knowledge in order to deal with the complexities of the dynamic third sector and have a sound theoretical foundation to managerial practices and the behaviours of good leaders.

<b>Teaching and Learning Modes</b>	<ol style="list-style-type: none"> <li>1. Lectures / Classes</li> <li>2. Practical Sessions</li> <li>3. Tutorials</li> </ol>
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<b>Approved Countries</b>	Ireland
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### Physical Resource Requirements

The programme requires appropriate learning spaces to facilitate the teaching, learning & assessment strategy of the programme. Learning spaces should accommodate traditional classrooms, spaces for collaborative learning and access to appropriate technologies as required by individual module curriculum.

Staff Profiles	Qualifications and Experience	WTE
Lecturer	Lecturers with a Masters or PhD level qualification in an appropriate discipline with academic experience delivering modules in Management, Leadership, Law, Marketing and Human Resources at Level 9.	1
Programme Director	Programme Director who is responsible for the academic management of the programme and may also be a lecturer on the programme. The Programme Director will have at least a Masters or PhD qualification in an appropriate discipline.	1
Programme Coordinator	Programme Coordinator with experience in relationship management, academic support and programme delivery.	1

Approved Centres	Centre	Minimum Number of Learners per Intake per Centre	Maximum Number of Learners per Intake per Centre
	42522R National College of Ireland	10	20



Additional Locations	Location Name	Minimum Enrolment per Annum	Maximum Enrolment per Annum
	N/A		

Learner Teacher Ratios	Learning Activity	Ratio
	Tutorials	1:25
	Lectures	1:75

Programme being replaced by this Programme	Prog Code	Programme Title	Validated
	N/A		



# Conditions of Validation of the Programmes Covered by this Certificate of Validation

## Part 1: Statutory Conditions of Validation

The statutory (section 45(3) of the 2012 Act) conditions of validation are that the provider of the programme shall:

1. Co-operate with and assist QQI in the performance of QQI's functions in so far as those functions relate to the functions of the provider,
2. Establish procedures which are fair and consistent for the assessment of enrolled learners to ensure the standards of knowledge, skill or competence determined by QQI under section 49 (1) are acquired, and where appropriate, demonstrated, by enrolled learners,
3. Continue to comply with section 65 of the 2012 Act in respect of arrangements for the protection of enrolled learners, if applicable, and
4. Provide to QQI such information as QQI may from time to time require for the purposes of the performance of its functions, including information in respect of completion rates.

## Part 2 Conditions of Validation Established by QQI Under section 45(4)(b) of the 2012 Act

### Part 2.1 Condition of Validation Concerning a Change in the QQI Award or Award Standard

1. Where QQI changes an award title, an award specification or an award standard that a programme depends upon, the provider shall not enrol any further learners on the affected programmes unless informed otherwise in writing by QQI (e.g. by the issue of a revised certificate of validation). The programme is considered validated for learners already enrolled on the affected programme.

### Part 2.2 Condition of Validation Concerning the Duration of Enrolment

1. The duration of enrolment is the interval during which learners may be enrolled on the validated programme.

Validation is determined by QQI for a specified number of years of enrolment appropriate to the particular programme as indicated on the certificate on validation subject to unit 9.2.1. It is a condition of validation that the programme does not enrol any new learners outside this interval. A typical duration would be five years.

If a provider wishes to continue to enrol learners to the programme beyond this interval the provider must arrange in good time for it to be validated again by QQI, or exceptionally the provider may apply for extension of the duration of enrolment (unit (14)). In this context the provider may apply for validation of the programme from first principles or, alternatively, the provider may avail of the process for revalidation (unit (13)) by QQI.

### Part 2.3 General Condition of Validation

The provider of the programme shall:

1. Ensure that the programme as implemented does not differ in a material way from the programme as validated; differing in a material way is defined as differing in any aspect of the programme or its implementation that was material to QQI's validation criteria.
2. Ensure that the programme is provided with the appropriate staff and physical resources as validated.
3. Implement in respect of the programme its written quality assurance procedures (as approved by QQI).
4. Make no significant change to the programme without the prior approval of QQI. (See unit (8)).
5. Unless otherwise agreed by QQI in writing, start implementing the programme as validated and enrol learners within 18 months of validation.
6. Continue in respect of the validated programme to comply with section 56 of the 2012 Act in respect of procedures for access, transfer and progression.
7. Implement the programme and procedures for assessment of learners in accordance with the Approved Programme Schedule and notify QQI in writing of any amendments to this arising from changes to the programme; see unit (9).
8. When advertising and promoting the programme and awards, use the programme title as validated, and the correct QQI award title(s), award type(s) and award class(es) indicating the level of the award(s) on the National Framework of Qualifications.



9. Adhere to QQI regulations and procedures for certification.

10. Notify QQI in writing without delay of: a. Any material change to the programme; a. Anything that impacts on the integrity or reputation of the programme or the corresponding QQI awards; b. Anything that infringes the conditions of validation; or c. Anything that would be likely to cause QQI to consider reviewing the validation.

11. Notify QQI in writing to determine the implications for the provider's validated programmes, where the provider is likely to, or planning to, merge (amalgamate) with another entity or to acquire, or be acquired by, another entity (see unit (12.5)) .

12. Report to QQI, when required or requested, on its implementation of the programme and compliance with the conditions of validation.

#### **Part 2.4 General Condition of Validation Arising from Specialised Validation Policy and Criteria**

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#### **Part 2.5 Special Conditions of Validation**