



QQI

Quality and Qualifications Ireland
Dearbhú Cáilíochta agus Cáilíochtaí Éireann

Component Specification NFQ Level 5

Manual Fish Filleting 5N5330

1. Component Details

Title	Manual Fish Filleting
Teideal as Gaeilge	Filléadú Éisc de Láimh
Award Type	Minor
Code	5N5330
Level	5
Credit Value	15
Purpose	The purpose of this award is to equip the learner with the knowledge, skill and competence to work under supervision or with others to acquire traditional manual filleting skills incorporating a strong emphasis on maintaining product quality throughout the process.
Learning Outcomes	Learners will be able to: <ol style="list-style-type: none">1 Examine the need for appropriate work attire in a fish filleting work place and for the correct preparation of a fish processing workstation2 Discuss the operation of fish processing machinery such as finning, filleting and skinning machines3 Explore the procedures for reporting an accident in the workplace4 Examine the structural features of flat and round fish5 Examine the product forms and target yields to be obtained from manually filleted fish

- 6 Outline the appropriate action to be taken to deal with contaminants and parasites in fish
- 7 Examine freshness, quality, rigor mortis and its effect in relation to fish
- 8 Examine how fish spoils
- 9 Examine the importance of temperature control in manual fish filleting
- 10 Explore the correct procedures for icing fish, the benefits of ice as a refrigerant, the importance of using the correct type of quality of ice for packing and storing the product
- 11 Maintain the required standard of personal and work place hygiene
- 12 Carry out cleaning and sanitizing schedules for work areas, machinery and equipment in a fish processing facility using safe practices
- 13 Carry out the technique of knife sharpening and the safe and hygienic handling and storage of knives
- 14 Produce high quality commercial cuts from side fillets, butterfly fillets, block fillets, steak, cutlets, darnes, loins and portions and to suit the specifications of both domestic and international markets
- 15 Remove dorsal fins from round fish prior to block filleting
- 16 Skin fish fillets and de-bone and trim fillets
- 17 Prepare fish for smoking
- 18 Comply with current food hygiene and product safety regulations as applied to manual fish filleting
- 19 Identify cleaning schedules for working areas, machinery and equipment
- 20 Identify potential hazards in the fish filleting workplace and parasites and contaminants in fish
- 21 Identify the commercially important species of fish
- 22 Perform a sensory analysis of fish quality
- 23 Interpret the EU freshness chart

- 24 Employ the correct techniques to obtain maximum yield from manual fish filleting
- 25 Maintain the core temperature of fish during filleting
- 26 Dispose of waste material in a safe, hygienic and environmentally friendly manner
- 27 Select a range of containers suitable for display, packing and storing the finished products of manual filleting in order to maximise the quality and shelf life of the products.

Assessment

General Information

All assessment should be planned in accordance with the programme assessment strategy developed as part of the programme submission for validation. See **Policies and Criteria for Validation of Programmes**. Assessment should be undertaken consistently and reflect current assessment guidelines. See www.qqi.ie.

All FET assessment is criterion referenced. Successful achievement of the award is based on learners attaining the required standards of knowledge, skill or competence consistent with the **minimum intended programme learning outcomes**.

The techniques set out below are considered the optimum approach to assessment for this component. In exceptional circumstances providers may identify alternative assessment techniques through the provider's application for programme validation which are reliable and valid but which are more appropriate to their context.

Assessment of a number of components may be integrated across programmes for delivery, provided that the learning outcomes of each minor award are assessed.

Group or team work may form part of the assessment, provided each learner's achievement is separately assessed.

All providers are required to submit an assessment plan as part of their application for programme validation. Assessment Plans will include information relating to scheduling and integration of assessment. See current FET validation guidelines at www.qqi.ie.

Assessment Techniques

In order to demonstrate that they have reached the standards of knowledge, skill and competence identified in all the learning

outcomes, learners are required to complete the assessment(s) below.

The assessor is responsible for devising assessment instruments (e.g. project and assignment briefs, examination papers), assessment criteria and mark sheets, consistent with the techniques identified below and QQI's assessment requirements.

Programme validation will require providers to map each learning outcome to its associated assessment technique. All learning outcomes **must** be assessed and achieved in accordance with the **minimum intended module learning outcomes** set out in the validated programme.

Skills Demonstration	80%
Examination - Theory	20%

Description

Skills Demonstration

A skills demonstration is used to assess a wide range of practical based learning outcomes including practical skills and knowledge. A skills demonstration will require the learner to complete a task or series of tasks that demonstrate a range of skills.

Examination - Theory

An examination provides a means of assessing a learner's ability to recall and apply knowledge, skills and understanding within a set period of time and under clearly specified conditions.

A theory-based examination assesses the ability to recall, apply and understand specific theory and knowledge.

Recognition of Prior Learning (RPL)

To support the development and implementation of RPL with regard to access, granting credit/exemptions and achievement of awards/parts of awards, providers should refer to **QQI's Statutory Guidelines for Quality Assurance**, the **Policies and Criteria for Validation of Programmes** and the **Principles and Operational Guidelines for the Recognition of Prior Learning in Further and Higher Education and Training** available at www.qqi.ie

Grading

Pass	50% - 64%
Merit	65% - 79%

Distinction 80% - 100%

Specific Validation Requirements

There are no specific validation requirements for this award

Supporting Documentation

1. The BIM Seafood Handbook
2. BIM Quality Guides for whitefish and pelagic fish
3. EU and National food safety legislation
4. Health & Safety Statement
5. Public Liability Insurance

Access

To access programmes leading to this award the learner should have reached the standards of knowledge, skill and competence associated with the preceding level of the National Framework of Qualifications. This may have been achieved through a formal qualification or through relevant life and work experience.

Transfer

Successful completion of this component award enables the learner to transfer to programmes leading to other certificates where this component is a mandatory or an elective requirement.

2. FET Award Standards

QQI award standards are determined within the National Framework of Qualifications (NFQ), <http://www.nfq-qqi.com>. QQI determines standards for the education and training awards that it makes itself and that are made by providers to whom it has delegated authority to make an award. Providers offering programmes leading to QQI awards **must** have their programme(s) validated in accordance with current validation policy (see www.qqi.ie).

Award standards are designed to be consistent with the NFQ's award classes i.e. major, special purpose, supplemental and minor awards. They are expressed in terms of **learning outcomes** i.e. concise statements of what the learner is expected to know or be able to do in order to achieve a particular award. Learning outcomes for FET awards are contained within the associated specifications:

AWARD CLASS	STANDARDS	AWARDS
Major Award	Certificate Specification	Certificate (Levels 1 to 5) Advanced Certificate (Level 6)
Supplemental Award	Supplemental Specification	Supplemental Certificate (Level 3 to 6)
Special Purpose	Specific Purpose Specification	Specific Purpose Certificate (Levels 3 to 6)
Minor Award	Component Specification	Component Certificate (Levels 1 to 6)

Award standards are thresholds, they describe standards of knowledge, skill or competence to be acquired, and where appropriate, demonstrated, by a learner before an award may be made.

Award standards will be reviewed from time to time as necessary. Minor changes may be made by the QQI executive outside the review cycle where necessary. Changes to standards are published on QQI's website. Providers with validated programmes and providers with delegated authority to make awards are responsible for monitoring relevant standards and making necessary responses to changes.

3. FET Credit

Every FET certificate and component specification includes an FET credit value (Table 1). FET credit is quantified in multiples of 5 FET credits (up to 50 hours of learner effort). Learner effort is based on the time taken by typical learners at the level of the award to achieve the learning outcomes for the award. It includes all learning time involved including: guided learning hours, self-directed learning and assessment.

Table 1: FET Credit Values

NFQ Level	Major Awards Credit Values	Default Credit Values Minor Awards	Other Permitted Minor Award Credit Values	Special Purpose and Supplemental Award Credit Value Ranges
1	20	5	10	
2	30	5	10	
3	60	10	5,20	>5 and <60
4	90	10	5,15,20	>5 and <90
5	120	15	5,10,30	>5 and <120
6	120	15	5,10,30	>5 and <120

Guide to Level

Learning outcomes at this level include a broad range of skills that require some theoretical understanding. The outcomes may relate to engaging in a specific activity, with the capacity to use the instruments and techniques relating to an occupation. They are associated with work being undertaken independently, subject to general direction.

Strand	Sub-strand	Nature of learning
Knowledge	Breadth	Broad range of knowledge
	Kind	Some theoretical concepts and abstract thinking, with significant depth in some areas. Some underpinning theory
Know How & Skill	Range	Demonstrate a broad range of specialised skills and tools
	Selectivity	Evaluate and use information to plan and develop investigative strategies and to determine solutions to varied unfamiliar problems
Competence	Context	Act in a range of varied and specific contexts, taking responsibility for the nature and quality of outputs; identify and apply skill and knowledge to a wide variety of contexts
	Role	Exercise some initiative and independence in carrying out defined activities; join and function within multiple, complex and heterogeneous groups

Learning to
Learn
Insight

Learn to take responsibility for own learning within a managed environment
Assume full responsibility for consistency of self- understanding and behaviour

Extract from 'Determinations for the Outline National Framework of Qualifications': NQAI

