

Quality and Qualifications Ireland

Note of the Extraordinary General Meeting of the Authority (The Board) which took place on Tuesday, 17 December 2013 at 14.30 pm in the Boardroom, QQI Office, Fourth Floor, 10 Lower Mount Street, Dublin 2.

Present:

- Mr. Gordon Clark (Chair)**
- Dr. Pdraig Walsh (Chief Executive)**
- Ms. Claire Byrne (Secretary)**
- Ms. Una Buckley**
- Dr. Margaret Cullen**
- Ms. Mary Danagher**
- Mr. James Moore**
- Ms. Cat O'Driscoll**

Apologies:

- Dr. Barbara Brittingham**
- Dr. Ann Louise Gilligan**
- Ms. Joanne Harmon**

In attendance:

- Ms. Caitriona Lawless (Recording Secretary)**
- Mr. Ultan Tuite (Item 1)**

1. Audit and Risk

The Board noted the document entitled Audit and Risk which was tabled at the meeting.

The Board noted and approved the review of the System of Internal Financial Controls for NQAI for 2012 and the Board is satisfied that an effective System of Internal Finance Controls was in place.

2. Corporate Plan

The Board noted the draft Corporate Plan presented by the executive covering the period January – December 2014. The Board noted that the Corporate Plan is linked to the organisation's Strategy Statement and will be the basis for the executive's operational plans for the same period.

THIS CONCLUDED THE BUSINESS OF THE MEETING.

Chairperson: _____

Date: _____