

**Dearbhú Cáilíochta agus Cáilíochtaí Éireann**

**Quality and Qualifications Ireland**

**APPROVALS AND REVIEWS COMMITTEE**

Note of the eleventh meeting of the QQI Approvals and Reviews Committee, held in the **QQI Boardroom, 26-27 Denzille Lane, Dublin 2 on Wednesday 10 May 2017 at 11:00 am**

**Present:**

Dr Kevin Ryan (Chair)  
Dr Martin Lyes  
Ms Una Buckley  
Ms Marie Kehoe-O'Sullivan  
Ms Colette Harrison  
Ms Mary Sheridan

**In attendance:**

Ms Gráinne Power, Secretary  
Dr Bryan Maguire

**Apologies:**

Mr Jack Leahy

**1. APPROVAL OF AGENDA AND CONFLICT OF INTEREST**

The Committee approved the agenda for this meeting and confirmed that there were no conflicts of interest in relation to any of the items of business before the committee. The Chair welcomed Mary Sheridan to the Committee as a new member of the committee approved by the Board.

**2. MINUTES OF THE PREVIOUS MEETING**

The Committee approved the Minutes of the ARC Meeting held on 15 February 2017 and noted the meeting scheduled for 12 April 2017 had been deferred to this day.

**3. NOTES OF THE PREVIOUS MEETING**

The Committee approved the Note of the ARC meeting held on 15 February 2017 for publication to the QQI website.

**4. MATTERS ARISING FROM THE MINUTES**

There were no Matters Arising from the minutes of the meeting held on 15 February 2017.

## **5. QUALITY ASSURANCE PROCEDURES**

### **5.1 Approval of Draft Quality Assurance Procedures: Farm Advisory Services Ltd**

Bryan Maguire joined the meeting to present items 5 and 6.

Following discussion, the Committee noted the recommendation of the QQI executive (A11/5.1) based on the recommendation of the Quality and Capacity Evaluation Panel report (A11/5.2). The Committee drew attention to an amendment required in Part 7 of the Report to the numbering referencing Part 6 – Conditions. The Committee approved the draft Quality Assurance procedures of Farm Advisory Services Ltd. However, the Committee noted that the Panel had referenced Data Protection requirements and requested that QQI draw this to the attention of the Provider and to future evaluation panels.

Farm Advisory Services Ltd is approved to progress to Stage 2 of the access to initial programme validation process.

## **6. ANY OTHER BUSINESS**

### **6.1 Requests for QQI to undertake Non-Statutory Reviews of Higher Education Institutions**

Bryan Maguire advised the Committee that QQI had been commissioned to undertake reviews of higher education institutions in Ireland and Luxembourg.

The Committee discussed its role in relation to the outcomes of such reviews.

The Committee agreed, following discussion, that it would be willing to undertake any such role, proposed by the Board, provided that role can be defined clearly through changes to the Terms of Reference of the Committee.