PROGRAMMES AND AWARDS EXECUTIVE COMMITTEE (PAEC)

Wednesday 16 September 2015 at 9.30am
Boardroom, QQI Offices, 26-27 Denzille Lane, Dublin 2

Note of the thirteenth meeting of the QQI Programmes and Awards Executive Committee held in QQI offices, 26/27 Denzille Lane, Dublin 2 on **Wednesday 16 September 2015 at 9.30am**

PRESENT:	In attendance:
Dr Padraig Walsh (Chairperson)	Ms Therese Masterson (Key Executive)
Dr Rhona Dempsey	Ms Janet Cawley
Ms Angela Lambkin	Ms Róisín Sweeney
Ms Orla Lynch	Dr Peter Cullen
Dr Bryan Maguire	Ms Barbara Kelly
Ms Karena Maguire	Dr Niamh Lenehan
Dr Trish O'Brien	
Ms Mary Sheridan	

1. MINUTES OF THE MEETING OF 15 July 2015
The minutes of the PAEC Meeting held on 15 July 2015 were CONFIRMED.

2. MATTERS ARISING FROM THE MINUTES

2.1 Update on Programme Validations
The Committee NOTED the documentation tabled at the meeting containing an update on programmes whose validation had been finalised since the last meeting i.e. Protection for Enrolled Learners (PEL) has been accepted.

2.2 Boom Sprayer Pesticide Application Programmes

At the meeting on 10 June 2015, the Committee deferred the decision to validate an application from a provider offering Boom Sprayer Pesticide Application programmes until a verification visit to the provider had been undertaken by the Executive. It was NOTED that the verification visit was undertaken on 24 August 2015 to the satisfaction of the Executive. The Committee APPROVED the programme (PG21365) subject to the provider being in good standing with QQI.

3. NOTE OF THE MEETING, REPORT FOR THE BOARD

3.1 Note of Meeting of 15 July 2015
The committee APPROVED the Note of the PAEC Meeting of 15 July for publication on the QQI website.

3.2 Report for the Board on the meeting of 15 July 2015
The Committee NOTED the Report for the Board on the PAEC Meeting of 15 July 2015.

4. PROGRAMME VALIDATION APPLICATIONS

4.1. Further Education and Training (FET) Programmes

4.1.1 FET Programme Validation applications

The Committee NOTED the documentation circulated and the detailed verbal report presented.

The Committee APPROVED the recommendations in respect of the validation of the programmes listed in the documentation circulated subject to confirmation of arrangements for Protection of Enrolled Learners (PEL) and fees being paid to QQI.

4.1.2 FET SOLAS Apprenticeship Programmes
The committee NOTED the documentation (Explanatory Memorandum and Draft Validation Report including SOLAS's response) circulated and the detailed verbal report presented.

In May 2015, SOLAS submitted five craft apprenticeship programmes (Carpentry and Joinery; Electrical; Plumbing; Metal Fabrication; Heavy Vehicle Mechanic) for validation. These five programmes were evaluated against both the award standard and the professional award-type descriptors. Other craft programmes may be evaluated solely against the professional award-type descriptors. These five programmes are collaborative programmes and the collaborators are:

- o   SOLAS
- o   Education and Training Boards
- o   Institutes of Technology/Dublin Institute of Technology (DIT)
- o   SOLAS approved employers

The Committee APPROVED the validation of the programmes subject to the various conditions identified within the report being fulfilled within the specified time period of 12 or 24 months, as the case may be. The Committee NOTED that the validation report will be published on the QQI website.

4.1.3 FET Programme Validation Applications Refusals
There were no applications tabled.

4.2 Higher Education and Training Programmes – Programme Validation

4.2.1 Dorset College

The committee NOTED the documentation circulated. The Committee APPROVED the validation of the following programmes for five years from September 2015 subject to confirmation of arrangements for Protection of Enrolled Learners:

4.2.1.1 Certificate in Java Programming, Level 7, Special Purpose Award, 20 Credits

4.2.1.2 Certificate in IT Essentials, Level 6, Special Purpose Award, 10 Credits

4.3 Devolution of Responsibility for Validation sub-processes

4.3.1 Griffith College Dublin - New Validation

The committee NOTED the documentation circulated. The Committee APPROVED the validation of the following programmes for five years from September 2015 subject to confirmation of arrangements for Protection of Enrolled Learners:

4.3.1.1   Master of Science in Pharmaceutical Business and Technology, Level 9, Major Award, 90 Credits (in collaboration with Innopharma Labs)
Postgraduate Diploma in Science in Pharmaceutical Business and Technology, Level 9, Major Award, 60 Credits (in collaboration with Innopharma Labs)

4.3.1.2   Certificate in Pharmaceutical Data Analytics, Level 9, Special Purpose Award, 40 Credits (in collaboration with Innopharma Labs)

4.3.1.3   Bachelor of Arts in Pharmaceutical Business Operations, Level 8, Major Award, 60 Credits (in collaboration with Innopharma Labs)

4.3.1.4   Diploma in Building Information Management (BIM) and Graphic Illustration, Level 8, Special Purpose Award, 60 Credits
Certificate in Building Information Management (BIM) and Graphic Illustration, Level 8, Special Purpose Award, 30 Credits
Diploma in Entrepreneurship and Project Management in the Built Environment, Level 8, Special Purpose Award, 60 Credits
Certificate in Entrepreneurship and Project Management in the Built Environment, Level 8, Special Purpose Award, 30 Credits
Diploma in Retrofit, Conservation and Sustainability, Level 8, Special Purpose Award, 60 Credits
Certificate in Retrofit, Conservation and Sustainability, Level 8, Special Purpose Award, 30 Credits

4.3.1.5   Bachelor of Engineering in Industrial Engineering, Level 7, Major Award, 60 Credits
Certificate in Industrial Engineering Principles, Level 7, Minor Award, 10 Credits
Certificate in Continuous Improvement Engineering, Level 7, Minor Award, 5 Credits
Certificate Project Management in Industrial Engineering, Level 7, Minor Award, 5 Credits
Certificate in Logistics and Supply Chain Management, Level 7, Minor Award, 5 Credits
Certificate in Environment and Sustainability in Industrial Engineering Level 7, Minor Award, 5 Credits
Certificate in Work Measurement and Methods Engineering, Level 6, Minor Award, 5 Credits

4.3.2 National College of Ireland – New Validation

The committee NOTED the documentation circulated. The Committee APPROVED the validation of the following programme for five years from September 2015 subject to confirmation of arrangements for Protection of Enrolled Learners:

4.3.2.1 Certificate in Retail Management, Level 7, Special Purpose Award, 30 Credits

4.4 Validation of Research Degree Programmes
No Business

4.5 Springboard Approvals
No Business

4.6 Initial Validation

No Business

5. REVALIDATION

5.1 National College of Ireland

The Committee NOTED the documentation circulated and APPROVED the revalidation of the following programme for five years from September 2015 subject to confirmation of arrangements for Protection of Enrolled Learners:

5.1.1   Certificate in Trade Union Studies, Level 6, Special Purpose Award, 60 Credits

6. QA FOR COLLABORATIVE AND TRANSNATIONAL PROVISION AND JOINT AWARDING
No Business

7. DELEGATED AUTHORITY
No Business

8. RECOGNITION
No Business

9. ROUTINE STANDARDS ACTIVITIES UPDATE
No Business

10. CHANGE OF PROVIDER STATUS OF LEGACY HET AND FET PROVIDERS
No Business

11. ITEMS REFERRED TO THE PROGRAMMES AND AWARDS OVERSIGHT COMMITTEE

11.1   Report from the Programmes and Awards Oversight Committee (PAOC) re decisions taken at the PAOC meeting on 12 August 2015

The Committee NOTED documentation circulated informing the PAEC of decisions taken at a meeting of the PAOC on 12 August. The PAOC confirmed the decision of the PAEC to refuse validation of programmes from four providers.