





**Declaration**

I hereby declare and confirm that all information and supporting documents provided by me in connection with this Request are true, accurate and complete. I understand that it will be necessary for QQI to verify my identity and that QQI may contact me for more detailed information in order to process my request. I consent to the collection, use and disclosure of the personal data that I have provided in this form for the purpose of this request.

Name: (BLOCK CAPITALS)

Signature:

Date:

**For Internal Use**

**Application Reference Number**

**Linked Reference Number if the data subject has made a previous request**

**Received by:**

**Date:**

**Referred to:**

**Date:**

**Date Request Completed:**

**Date Requestor Informed:**

**Comments:**