

CERTIFICATE OF VALIDATION

New validation

Validation Process: **Revalidation**

Provider Name	Dublin Business School
Date of Validation	17-Jul-24

	Code	Title	Award	Exit Only
Principal Programme	PG25840	Higher Certificate in Arts in Sound Engineering and Music Production	Higher Certificate in Arts (Higher Certificate at NFQ Level 6) 6M22577 120 credits	N/A
Embedded Programme	N/A			

	First Intake	Last Intake
Enrolment Interval	Sep-24	Aug-29

Principal Programme

	Full Time	Part Time	Delivery Mode: full-time / part-time
Intakes per Annum:	2	0	Full Time
Minimum Learners per Intake:	7	0	
Maximum Learners per Intake:	50	0	
Duration (months)	21	N/A	

Target Learner Groups

The programme is aimed at school leavers, mature learners and international learners. It is therefore intended for learners from a variety of backgrounds who have a keen interest in music and audio and related technologies, musicians who have experimented in music production and relative novices who may not have attained sufficient evidence of prior-learning who wish to avail of a pathway to an honours degree in the discipline. It has also been designed for those who are interested in exploring and studying audio engineering, or for those who wish to gain additional skills, knowledge and competencies in audio engineering practices. They may be school leavers or those who are employees working within the music sector who wish to upskill and gain an undergraduate qualification. The programme is aimed at learners with the following entry qualifications: Under the new Common Points Scale for Leaving Certificate 2019 applicants must obtain a minimum of 5O6/H7, including a language. Using the old pre 2017 grading scheme, applicants must have obtained a minimum of Grade D3 in five ordinary level subjects, including a language.

- Minimum entry requirements for graduates of FETAC/QQI Level 5 awards is a full FETAC/QQI award. A full FETAC/QQI award normally contains 8 modules.
- For EU or Non EU applicants whose first language is not English an additional requirement is to have achieved a minimum CEFR B2+ or equivalent to qualify for admission to Higher Certificates (Level 6 programmes).
- Mature Learners who do not meet the minimum entry requirements will be assessed on the basis of age, work experience, general education standard, motivation and commitment to the programme for which they are applying. Mature learners are those who are 23 years of age by January 1st of the year of admission.

Brief Synopsis of the Programmes

The Higher Certificate in Arts in Sound Engineering and Music Production has been developed with the aim of providing students with the essential knowledge, industry experience, contacts and opportunities required to succeed in the music industry. This two-year programme will lead to a Higher Certificate in Arts in Sound Engineering and Music Production award.

Minimum Intended Programme Learning Outcomes

On completion of this programme the learner will be able to:

1. Demonstrate an understanding of the core theoretical concepts of sound engineering and music production and the key areas of music technology relating to production.
2. Demonstrate the application of both technical and soft skills for the music production environment, working either independently or with creatives.
3. Evidence familiarity with industry standard software, hardware and computing tools and be able to apply appropriate skills from these areas to practical situations.
4. Acquire and develop skills to record/program and produce music in a studio and/or software setting, on a technical level, with an awareness of the artists' intention.
5. Apply a range of business management skills, including project management and marketing within a music production environment.
6. Assess practical challenges and apply theoretical concepts and technical skills to work with clients.
7. Demonstrate appropriate and effective communication skills, both written and oral.
8. Function effectively both independently and in group structures to plan and undertake defined tasks and solve problems.
9. Assess and reflect on the learning progress, and research information to develop knowledge in the area.
10. Reflect on practical work, and engagement with others, and demonstrate an awareness of convergent and divergent thinking in sound engineering and music production.

Teaching and Learning Modes

1. Directed Learning
2. E-learning (directed)
3. E-learning (self-directed)
4. Group Discussions
5. Laboratory / Studio
6. Lectures / Classes
7. Practical Sessions
8. Practical/workshop/Laboratories/studio sessions
9. Self Directed Learning
10. Tutorials
11. Tutorials/One on one supported learning
12. Webinars
13. Workshops

Approved Countries

Ireland

Physical Resource Requirements

Lecture rooms and labs with multimedia resources and suitable for work in breakout groups; access to recording studios and a range of technical audio production equipment.

Staff Profiles	Qualifications and Experience	WTE
Lecturer	Lecturers will be qualified to a minimum of Level 8 Honours Degree in the areas of music, music technology, audio engineering, audio production, business, innovation, project and event management. In modules where industry experience is desirable, holders of Level 8 honours degrees in the above disciplines, who are exceptionally qualified by virtue of significant senior industry or technical experience may also be considered.	3
Administration & Support Staff	Such as Library, Admissions, Student Experience, Finance etc. Experience and qualifications relevant to the role.	0.64
Head of Department	The Head of Department for this programme will have a minimum of a NFQ Level 9 Postgraduate Diploma or Masters qualification in addition to programme management/ academic leadership experience.	0.1
Subject Matter Expert	The Subject Matter expert for this programme will have a minimum of a NFQ Level 9 Postgraduate Diploma or Masters qualification in a relevant film or media discipline with relevant and significant industry experience and/or PhD. Holders of level 8 honours degrees in a relevant discipline, who are exceptionally qualified by virtue of significant industry experience will also be considered.	0.1
Programme Manager	The Programme Manager for this programme will have a minimum of a NFQ Level 9 Postgraduate Diploma or Masters qualification in addition to programme management/ academic leadership experience.	0.5

Approved Centres	Centre	Minimum Enrolment per Annum	Maximum Enrolment per Annum
	38628L Dublin Business School	7	100

Additional Locations	Location Name	Minimum Enrolment per Annum	Maximum Enrolment per Annum
	N/A		

Learner Teacher Ratios	Learning Activity	Ratio
	Lecture	1:50
	Workshops	1:25
	Studio	1:25
	Practical lab sessions	1:25
	Online class (broadcast live)	1:50
	Online tutorial (interactive)	1:25

Programme being replaced by this Programme	Prog Code	Programme Title	Validated
	PG23890	Higher Certificate in Arts in Sound Engineering and Music	25-Sep-18

Conditions of Validation of the Programmes Covered by this Certificate of Validation

Part 1: Statutory Conditions of Validation

The statutory (section 45(3) of the 2012 Act) conditions of validation are that the provider of the programme shall:

1. Co-operate with and assist QQI in the performance of QQI's functions in so far as those functions relate to the functions of the provider,
2. Establish procedures which are fair and consistent for the assessment of enrolled learners to ensure the standards of knowledge, skill or competence determined by QQI under section 49 (1) are acquired, and where appropriate, demonstrated, by enrolled learners,
3. Continue to comply with section 65 of the 2012 Act in respect of arrangements for the protection of enrolled learners, if applicable, and
4. Provide to QQI such information as QQI may from time to time require for the purposes of the performance of its functions, including information in respect of completion rates.

Part 2 Conditions of Validation Established by QQI Under section 45(4)(b) of the 2012 Act)

Part 2.1 Condition of Validation Concerning a Change in the QQI Award or Award Standard

1. Where QQI changes an award title, an award specification or an award standard that a programme depends upon, the provider shall not enrol any further learners on the affected programmes unless informed otherwise in writing by QQI (e.g. by the issue of a revised certificate of validation). The programme is considered validated for learners already enrolled on the affected programme.

Part 2.2 Condition of Validation Concerning the Duration of Enrolment

1. The duration of enrolment is the interval during which learners may be enrolled on the validated programme.

Validation is determined by QQI for a specified number of years of enrolment appropriate to the particular programme as indicated on the certificate on validation subject to unit 9.2.1. It is a condition of validation that the programme does not enrol any new learners outside this interval. A typical duration would be five years.

If a provider wishes to continue to enrol learners to the programme beyond this interval the provider must arrange in good time for it to be validated again by QQI, or exceptionally the provider may apply for extension of the duration of enrolment (unit (14)). In this context the provider may apply for validation of the programme from first principles or, alternatively, the provider may avail of the process for revalidation (unit (13)) by QQI.

Part 2.3 General Condition of Validation

The provider of the programme shall:

1. Ensure that the programme as implemented does not differ in a material way from the programme as validated; differing in a material way is defined as differing in any aspect of the programme or its implementation that was material to QQI's validation criteria.
2. Ensure that the programme is provided with the appropriate staff and physical resources as validated.
3. Implement in respect of the programme its written quality assurance procedures (as approved by QQI).
4. Make no significant change to the programme without the prior approval of QQI. (See unit (8)).
5. Unless otherwise agreed by QQI in writing, start implementing the programme as validated and enrol learners within 18 months of validation.
6. Continue in respect of the validated programme to comply with section 56 of the 2012 Act in respect of procedures for access, transfer and progression.
7. Implement the programme and procedures for assessment of learners in accordance with the Approved Programme Schedule and notify QQI in writing of any amendments to this arising from changes to the programme; see unit (9).
8. When advertising and promoting the programme and awards, use the programme title as validated, and the correct QQI award title(s), award type(s) and award class(es) indicating the level of the award(s) on the National Framework of Qualifications.

9. Adhere to QQI regulations and procedures for certification.

10. Notify QQI in writing without delay of: a. Any material change to the programme; a. Anything that impacts on the integrity or reputation of the programme or the corresponding QQI awards; b. Anything that infringes the conditions of validation; or c. Anything that would be likely to cause QQI to consider reviewing the validation.

11. Notify QQI in writing to determine the implications for the provider's validated programmes, where the provider is likely to, or planning to, merge (amalgamate) with another entity or to acquire, or be acquired by, another entity (see unit (12.5)) .

12. Report to QQI, when required or requested, on its implementation of the programme and compliance with the conditions of validation.

Part 2.4 General Condition of Validation Arising from Specialised Validation Policy and Criteria

Part 2.5 Special Conditions of Validation

Programme and stage schedules

PG25840 Higher Certificate in Arts in Sound Engineering and Music Production

Name of Provider		Dublin Business School													
Programme Title		PG25840 Higher Certificate in Arts in Sound Engineering and Music Production													
Award Title		Higher Certificate in Arts							Exit Award Only		N/A				
Teaching and learning modalities		Lectures / Classes; Practical Sessions; Tutorials; Directed Learning; E-learning (directed); E-learning (self-directed); Group Discussions; Laboratory / Studio; Practical/workshop/Laboratories/studio sessions; Self Directed Learning; Tutorials/One on one supported learning; Webinars; Workshops													
Delivery Modes	Award Class	Award NFQ Level	Award EQF Level	Stage		Stage NFQ Level		Stage Credits		First Intake			ISCED Code		
Full time	Major	6	5	Stage 1				60		Sep 2024			02.1.5		
Module					Total Student Effort Module (Hours)						Allocation of Marks				
Title			Semester	Status	Credit	Total Hours	Class Contact Hours	Direct e-learning	Hours of independent learning	Work-based learning efforts	C.A. %	Project %	Skills demonstration %	Exam %	Workbased %
Analysing Audio			1&2	M	10	250	72	58	120	0	100	0	0	0	0
Pre-production and Studio Engineering			1&2	M	10	250	72	58	120	0	100	0	0	0	0
Instrument Set up			1	M	5	125	54	21	50	0	100	0	0	0	0
Intro to Sound			1	M	5	125	36	29	60	0	100	0	0	0	0
Developing DAW Skills			2	M	5	125	36	29	60	0	100	0	0	0	0
Composing in the DAW			1&2	M	10	250	72	58	120	0	100	0	0	0	0
Business for Music Professionals			1&2	M	10	250	72	58	120	0	100	0	0	0	0
Music Writings			1	M	5	125	36	29	60	0	100	0	0	0	0

PG25840 Higher Certificate in Arts in Sound Engineering and Music Production

Name of Provider		Dublin Business School													
Programme Title		PG25840 Higher Certificate in Arts in Sound Engineering and Music Production													
Award Title		Higher Certificate in Arts							Exit Award Only		N/A				
Teaching and learning modalities		Lectures / Classes; Practical Sessions; Tutorials; Directed Learning; E-learning (directed); E-learning (self-directed); Group Discussions; Laboratory / Studio; Practical/workshop/Laboratories/studio sessions; Self Directed Learning; Tutorials/One on one supported learning; Webinars; Workshops													
Delivery Modes	Award Class	Award NFQ Level	Award EQF Level	Stage		Stage NFQ Level		Stage Credits		First Intake		ISCED Code			
Full time	Major	6	5	Award Stage		6		60		Sep 2024		02.1.5			
Module					Total Student Effort Module (Hours)						Allocation of Marks				
Title			Semester	Status	Credit	Total Hours	Class Contact Hours	Direct e-learning	Hours of independent learning	Work-based learning efforts	C.A. %	Project %	Skills demonstration %	Exam %	Workbased %
Studio Production			2	M	5	125	36	29	60	0	100	0	0	0	0
Studio Recording			1&2	M	10	250	72	58	120	0	100	0	0	0	0
Acoustics and Psychoacoustics for Production			1&2	M	10	250	72	58	120	0	100	0	0	0	0
Critical Listening and DAW Skills			1&2	M	10	250	72	58	120	0	100	0	0	0	0
Electronic Music Composition			1&2	M	10	250	72	58	120	0	100	0	0	0	0
Research Project			1	M	5	125	36	29	60	0	100	0	0	0	0
Marketing Essentials and Business Planning			1&2	M	10	250	72	58	120	0	100	0	0	0	0