



CERTIFICATE OF VALIDATION

New validation

Validation Process: **New**

Provider Name	St. Michael's House EVOLVE Training Services
Date of Validation	09 September 2021

	Code	Title	Award	Exit
Principal Programme	PG24654	Active Citizenship	Component Certificate (3M0935: 30 credits)	N/A
Embedded Programme	N/A			

	First Intake	Last Intake
Enrolment Interval	January 2022	December 2026

Principal Programme

	Full Time	Part Time	Delivery Mode: full-time / part-time
Maximum Intakes per Annum:	0	3	Part Time
Minimum Learners per Intake:	0	1	
Maximum Learners per Intake:	0	40	
Duration (months)	N/A	36	

Target Learner Groups

Learners on this programme will have intellectual disabilities. They may have additional communication, physical or sensory needs. We will deliver the programme in a person-centered way, matching supports to learner's strengths and needs.

- We will provide support if individuals have difficulties with communication or with literacy.
- All materials used will be made accessible to the learners. A multi-modal approach will be used.
- We can support individual learning needs through small group and one to one teaching.
- Trainers will be encouraged to support learners to undertake individual pieces of work as well as whole group activities.
- Trainers will link with keyworkers and other staff (if learner in agreement) to support the transfer of skills.
- We will also consider the location of the course very carefully to maximise opportunities for community participation and inclusion. We will ensure we can meet the access needs of individual learners in the locations chosen.



Brief Synopsis of the Programmes

This programme is called 'Active Citizenship'. It consists of three modules – Self-Advocacy, Community Participation and Work Experience. The target group of learners is adults with intellectual disabilities, most of whom have limited experience of formal education. These adults will have significant communication and literacy support needs.

Learners can choose to complete all three components of the programme or can opt to do just one or two. The programme offers a transfer and progression route for learners that previously completed minor or major awards at level 2 on the National Framework of Qualifications.

The Task Force on Active Citizenship (2009) defined active citizenship as being about "engagement, participation in society and valuing contributions made by individuals, whether they are employed or outside the traditional workforce". The Task Force recognised that some people are better able to participate than others and identified the economic, social and political power inequalities across Irish society. Persons with disabilities face significant challenges in being recognised as active contributors to society. They may have little access to social and political information, and limited opportunities to engage with decision-making structures. This programme sets out to address some of these issues.

In addition, the New Directions Interim Standards for Day Services for Persons with Disabilities (HSE, 2015) highlight the importance of advocacy, community, education, and work. Organisations must identify ways to achieve the standards and provide person-centred supports to individuals using their service.

The purpose of this programme is to:

- support each learner to make their own choices and decisions
- raise each learner’s awareness of citizenship and how it may be relevant in their life
- highlight the needs of different groups in the community
- introduce the concepts of local, national and global politics
- facilitate each learner to participate in their community
- encourage each learner to consider their role and the contribution they could make to society, for example, through volunteering or paid employment

Learners will have the opportunity to take part in a community project of their choice, to consider their career options and to engage in a work experience placement.

Teaching and Learning Modes

1. Directed Learning
2. Field Trips
3. Group Discussions
4. Group Discussions/Interactions
5. Lectures / Classes
6. One-on-One Sessions
7. Practical Sessions
8. Self Directed Learning
9. Simulated Work Environment
10. Work experience
11. Work Experience/Simulated Work environment

Approved Countries

Ireland

Physical Resource Requirements

Classroom space and group activity space – should all be accessible

Space for individual meetings when required

Access to a Wi-fi/internet, Laptop, Projector, Digital Camera, Colour Printer, Stationery, Art materials

Teaching and learning resources

Communication supports – iPads, Photosymbols software, communication apps, visual supports etc.

Work placement will ensure that all placements will be able to accommodate the individual needs the learner.



Staff Profiles	Qualifications and Experience	WTE
Trainer	<p>All trainers must complete a minimum of one day learning and development in relation to the delivery of QQI modules. Tutors will primarily be qualified social care staff. Some will hold a 'Train the Trainer' level 6 qualification. All tutors delivering QQI Level 3 modules will need to have prior experience of delivery at Level 2.</p> <p>All staff delivering QQI modules are required to complete either a 'Train the Trainer' course or an in-house learning and development programme on delivering QQI courses in St. Michael's House.</p> <p>Staff training needs are identified by their centre managers through a professional mentoring and supervision system. Managers link with the QQI Co-ordinators to request specific training opportunities for staff.</p> <p>Staff are supported by the Training Department in St. Michael's House to attend relevant, external training events and workshops. They also engage in Continuing Professional Development relevant to their profession.</p>	0.1

Approved Centres	Centre	Minimum Number of Learners per Intake per Centre	Maximum Number of Learners per Intake per Centre
	38668A St. Michael's House EVOLVE Training Services	1	40

Additional Locations	Location Name	Minimum Enrolment per Annum	Maximum Enrolment per Annum
	N/A		

Learner Teacher Ratios	Learning Activity	Ratio
	All Learner Activities	1:6

Programme being replaced by this Programme	Prog Code	Programme Title	Validated
	N/A		



Conditions of Validation of the Programmes Covered by this Certificate of Validation

Part 1: Statutory Conditions of Validation

The statutory (section 45(3) of the 2012 Act) conditions of validation are that the provider of the programme shall:

1. Co-operate with and assist QQI in the performance of QQI's functions in so far as those functions relate to the functions of the provider,
2. Establish procedures which are fair and consistent for the assessment of enrolled learners to ensure the standards of knowledge, skill or competence determined by QQI under section 49 (1) are acquired, and where appropriate, demonstrated, by enrolled learners,
3. Continue to comply with section 65 of the 2012 Act in respect of arrangements for the protection of enrolled learners, if applicable, and
4. Provide to QQI such information as QQI may from time to time require for the purposes of the performance of its functions, including information in respect of completion rates.

Part 2 Conditions of Validation Established by QQI Under section 45(4)(b) of the 2012 Act

Part 2.1 Condition of Validation Concerning a Change in the QQI Award or Award Standard

1. Where QQI changes an award title, an award specification or an award standard that a programme depends upon, the provider shall not enrol any further learners on the affected programmes unless informed otherwise in writing by QQI (e.g. by the issue of a revised certificate of validation). The programme is considered validated for learners already enrolled on the affected programme.

Part 2.2 Condition of Validation Concerning the Duration of Enrolment

1. The duration of enrolment is the interval during which learners may be enrolled on the validated programme.

Validation is determined by QQI for a specified number of years of enrolment appropriate to the particular programme as indicated on the certificate on validation subject to unit 9.2.1. It is a condition of validation that the programme does not enrol any new learners outside this interval. A typical duration would be five years.

If a provider wishes to continue to enrol learners to the programme beyond this interval the provider must arrange in good time for it to be validated again by QQI, or exceptionally the provider may apply for extension of the duration of enrolment (unit (14)). In this context the provider may apply for validation of the programme from first principles or, alternatively, the provider may avail of the process for revalidation (unit (13)) by QQI.

Part 2.3 General Condition of Validation

The provider of the programme shall:

1. Ensure that the programme as implemented does not differ in a material way from the programme as validated; differing in a material way is defined as differing in any aspect of the programme or its implementation that was material to QQI's validation criteria.
2. Ensure that the programme is provided with the appropriate staff and physical resources as validated.
3. Implement in respect of the programme its written quality assurance procedures (as approved by QQI).
4. Make no significant change to the programme without the prior approval of QQI. (See unit (8)).
5. Unless otherwise agreed by QQI in writing, start implementing the programme as validated and enrol learners within 18 months of validation.
6. Continue in respect of the validated programme to comply with section 56 of the 2012 Act in respect of procedures for access, transfer and progression.
7. Implement the programme and procedures for assessment of learners in accordance with the Approved Programme Schedule and notify QQI in writing of any amendments to this arising from changes to the programme; see unit (9).
8. When advertising and promoting the programme and awards, use the programme title as validated, and the correct QQI award title(s), award type(s) and award class(es) indicating the level of the award(s) on the National Framework of Qualifications.



9. Adhere to QQI regulations and procedures for certification.

10. Notify QQI in writing without delay of: a. Any material change to the programme; a. Anything that impacts on the integrity or reputation of the programme or the corresponding QQI awards; b. Anything that infringes the conditions of validation; or c. Anything that would be likely to cause QQI to consider reviewing the validation.

11. Notify QQI in writing to determine the implications for the provider's validated programmes, where the provider is likely to, or planning to, merge (amalgamate) with another entity or to acquire, or be acquired by, another entity (see unit (12.5)) .

12. Report to QQI, when required or requested, on its implementation of the programme and compliance with the conditions of validation.

Part 2.4 General Condition of Validation Arising from Specialised Validation Policy and Criteria

1.

Part 2.5 Special Conditions of Validation



Programme and stage schedules

PG24654 Active Citizenship

Name of Provider		St. Michael's House EVOLVE Training Services													
Programme Title		PG24654 Active Citizenship													
Award Title		Employability Skills							Exit Award		N/A				
Teaching and learning modalities		Directed Learning; Field Trips; Group Discussions; Group Discussions/Interactions; Lectures / Classes; One-on-One Sessions; Practical Sessions; Self Directed Learning; Simulated Work Environment; Work experience; Work Experience/Simulated Work environment													
Delivery Modes	Award Class	Award NFQ Level	Award EQF Level	Stage	Stage NFQ Level	Stage Credits	First Intake		ISCED Code						
Part time	Major	3	2	Award Stage	2	10	Jan 2022		00.3.1						
Module				Total Student Effort Module (Hours)						Allocation of Marks					
Title			Semester	Status	Credit	Total Hours	Class Contact Hours	Direct e-learning	Hours of independent learning	Work-based learning efforts	C.A. %	Project %	Skills demonstration %	Exam %	Workbased %
Work Experience			Not Applicable	E	10	100	60	10	30	0	100	0	0	0	0
CAS Components		3N0587 Level 3 Work Experience 10 credits													
Self Advocacy			Not Applicable	E	10	100	60	10	30	0	100	0	0	0	0
CAS Components		3N0553 Level 3 Self Advocacy 10 credits													
Community Participation			Not Applicable	E	10	100	60	10	30	0	100	0	0	0	0
CAS Components		3N2908 Level 3 Community Participation 10 credits													