

CERTIFICATE OF VALIDATION



QQI

Quality and Qualifications Ireland
Dearbhú Cáilíochta agus Cáilíochtaí Éireann

Extension #1

Provider Name	Dublin Business School
Date of Validation	10-Sep-20

	Code	Title	Award	Duration (Full Time)	Duration (Part Time)	Exit
Principal Programme	PG24398	Bachelor of Business	Bachelor of Business (Major Award at NFQ Level 7) 7M21050 180 credits	3 Years	4 Years	
Embedded Programmes	PG24399	Higher Certificate in Business	Higher Certificate in Business (Major Award at NFQ Level 6) 6M21052 120 Credits	2 years	3 years	Yes
			First intake	Last intake		
Enrolment Interval			Sep-20	Aug-26		

	Full Time	Part Time
Maximum Intakes per annum:	2	2
Minimum Learners per Intake:	7	7
Maximum Learners per Intake:	125	125

Principal Programme

Target Learner groups

The Bachelor of Business programme is aimed at learners wishing to undertake a Level 7 undergraduate degree programme in business with a view to entering industry, progressing professionally or to undertaking Level 8 studies in a related field. The programme is targeted at the following learners:

- Recent school-leavers who wish to gain an undergraduate education in business studies.
- Learners who are seeking career advancement by obtaining a business education, including both those currently seeking employment and those working wishing to upskill in the area of business.
- To be eligible to apply for a place on this programme applicants must meet the minimum entry requirements of 5 O6/H7s, to include Maths, English or another language of full Level 5 FETAC Award (i.e. 8 modules) or equivalent.

Brief Synopsis of the programmes

The Bachelor of Business programme provides a solid understanding of general business theory and practice and engages learners in a comprehensive analysis of business organisations, functions, processes and management techniques. Learners will benefit from gaining knowledge and understanding the vital role that effective leadership and communication have in business along with acquiring insights into human resource management, economics, innovation and entrepreneurship. Additionally, learners will gain transversal skills such as communication, presentation and written ability along with numerical and digital literacy. These skills are not related to any business area but are useful across a variety of disciplines. In their final year, learners have the opportunity to continue on the general Bachelor of Business programme or specialise in accounting and finance, marketing or information technology. Through this programme, learners will acquire skills that will prepare them for the challenges posed by the dynamic nature of the modern business environment and enable them to make an effective contribution to the resolution of business problems.

The Bachelor of Business is a three-year full-time or four-year part-time programme (180 ECTS) credits. In this ordinary bachelor's degree programme, learners study common subjects in first year and second year, followed by flexibility and specialism in third year subject choice. This allows learners in year three to orientate their studies

towards preferred subjects or to choose disciplines in which they have demonstrated strength in years one and two. Graduates will be eligible for junior management or higher administrative roles within a business environment. Those who successfully complete the Bachelor of Business may be eligible for transfer to the final year of the Bachelor of Arts (Honours) in Business programme (Level 8 award) or related Level 8 undergraduate programmes. Graduates may also be in a position to take up further Level 8 conversion programmes such as a Higher Diploma. Each module aims to stimulate intellectual curiosity and inquiry through delivery in a theoretical and experiential context through case studies, traditional lectures, group work and individual assessment to ensure learners acquire a systematic understanding of the core concepts and practical application of business administration. Furthermore, the Bachelor of Business Specialism Pathway encourages self-awareness and academic independence by allowing the learner to identify and build on their own individual attributes and competencies.

Delivery mode: full-time / part-time

Full-time and Part-time

Teaching and Learning Modes

Multimodal learning including online synchronous and asynchronous learning

- Classroom lectures
- Case-based learning
- Practical skills sessions
- Workshops
- Tutorials
- Individual and group work

Approved countries

Ireland

Physical resource requirements

Lecture rooms with multimedia resources and physical resources suitable for working in breakout groups. Classroom / computer room with requisite software required for the delivery of the programme are detailed in each of the module descriptors and also in Section 8

Staff Profiles

Qualifications and Experience		WTE
Lecturing Staff	<p>Lecturing staff will have a minimum of a Level 8 Honours undergraduate degree or a Level 8 Higher Diploma. Lecturing staff may also have a Level 9 Postgraduate Diploma or master's qualifications in the following areas:</p> <ul style="list-style-type: none"> ● Business ● Human Resource Management ● Law ● Accounting and/or Finance ● Management ● Marketing ● Digital Marketing ● Economics ● ICT <p>Individuals with Level 7 bachelor's degrees in the above disciplines, who are exceptionally qualified by virtue of significant senior industry experience may also be considered.</p>	6 FT, 6 PT

Approved Centres

Centre	Minimum per intake per Centre	Maximum per intake per Centre
DBS: Dublin Campus	7	250

Learner Teacher Ratios

Learning Activity	Ratio
Workshops	1:25
Practical lab sessions	1:35
Online tutorial (live, interactive)	1:25
Online class (live, broadcast)	1:50
Classroom sessions	1:50

Programme being replaced by this programme

Prog Code	Programme Title	Validated	To Close
PG21045	Bachelor of Business	11-Apr-19	

Embedded Programme

Code	Title	Award	Duration (Full Time)	Duration (Part Time)	Exit?
PG24399	Higher Certificate in Business	Higher Certificate in Business 6M21052 120 credits	2 years	3 years	Yes

	Full Time	Part Time
Maximum Intakes per annum:	N/A	N/A
Minimum Learners per Intake:	N/A	N/A
Maximum Learners per Intake:	N/A	N/A

Target Learner groups

The Higher Certificate in Business (120 ECTS) programme is aimed at learners who cannot progress in their studies towards a Level 7 undergraduate degree programme in business with a view to entering industry and is offered as an embedded Level 6 exit award only. The programme is targeted at the following learners:

- Recent school-leavers who wish to gain an undergraduate education in business studies.
- Learners who are seeking career advancement by obtaining a business education, including both those currently seeking employment and those working wishing to upskill in the area of business.
- To be eligible to apply for a place on this programme applicants must meet the minimum entry requirements of 5 O6/H7s, to include Maths, English or another language of full Level 5 FETAC Award (i.e. 8 modules) or equivalent.
- Applications without this will be considered on the basis of the recognition of prior learning (RPL). Such applicants are considered on a case-by-case basis.

Brief Synopsis of the programmes

The Higher Certificate in Business (120 ECTS) programme is designed to give a clearly structured, entry-level, business education that provides a solid foundation for a business career. The programme provides a grounding in fundamental business concepts, ideas, practices and methodologies and features a rich learning environment that involves students in the analysis of business organisations, functions, processes and management techniques. Learners will acquire core business knowledge and skills along with a transversal skill such as communication, presentation and written ability along with numerical and digital literacy. These skills are not related to any business area but are useful across a variety of disciplines. Learners on this programme will benefit from foundational knowledge and skills fundamental to business in management, informational technology, accounting, organisational behaviour and marketing. In addition, learners will benefit from gaining knowledge and understanding in the vital role that business holds along with acquiring insights into human resource management, economics, innovation and entrepreneurship. The Higher Certificate programme has been designed to enable learners to have the necessary academic skills to prepare them for progression to further study at degree level. In addition, graduates will be eligible for junior administrative roles within a business environment. The Higher Certificate in Business is a two-year full-time or three-year part-time programme (120 ECTS) and is an exit award from the Bachelor of Business (180 ECTS, NFQ L7) award. In this programme, learners study common subjects in first year and second year.

Delivery mode: full-time / part-time

Full-time and part-time

Teaching and Learning Modes

Multimodal learning including online synchronous and asynchronous learning

- Classroom lectures
- Case-based learning
- Practical skills sessions

- Workshops
- Tutorials
- Individual and group work

Approved countries where enrolled learners will be based

Ireland

Physical resource requirements

Lecture rooms with multimedia resources and physical resources suitable for working in breakout groups. Classroom / computer room with requisite software required for the delivery of the programme are detailed in each of the module descriptors.

Staff Profiles

Qualifications and Experience		WTE
Lecturing Staff	<p>Lecturing staff will have a minimum of a Level 8 Honours undergraduate degree or a Level 8 Higher Diploma. Lecturing staff may also have a Level 9 Postgraduate Diploma or Master's qualification in the following areas:</p> <ul style="list-style-type: none"> • Business • Human Resource Management • Law • Accounting and/or Finance • Management • Marketing • Digital Marketing • Economics • ICT <p>Individuals with Level 7 bachelor's degrees in the above disciplines, who are exceptionally qualified by virtue of significant senior industry experience may also be considered.</p>	6 FT, 6 PT

Approved Centres

Centre	Minimum per intake per Centre	Maximum per intake per Centre
DBS: Dublin Campus	N/A	N/A

Learner Teacher Ratios

Learning Activity	Ratio
Workshops	1:25
Practical Lab sessions	1:35
Online tutorial (live, interactive)	1:25
Online class (live, broadcast)	1:50
Classroom sessions	1:50

Programme being replaced by this programme

Prog Code	Programme Title	Validated	To Close
PG21052	Higher Certificate in Business	11-Apr-19	

Conditions of Validation of the Programmes Covered by this Certificate of Validation

Part 1: Statutory Conditions of Validation

The statutory (section 45(3) of the 2012 Act) conditions of validation are that the provider of the programme shall:

- 1.co-operate with and assist QQI in the performance of QQI's functions in so far as those functions relate to the functions of the provider,
- 2.establish procedures which are fair and consistent for the assessment of enrolled learners to ensure the standards of knowledge, skill or competence determined by QQI under section 49 (1) are acquired, and where appropriate, demonstrated, by enrolled learners,
- 3.continue to comply with section 65 of the 2012 Act in respect of arrangements for the protection of enrolled learners, if applicable, and
- 4.provide to QQI such information as QQI may from time to time require for the purposes of the performance of its functions, including information in respect of completion rates.

Part 2 Conditions of Validation Established by QQI Under section 45(4)(b) of the 2012 Act)

Part 2.1 Condition of Validation Concerning a Change in the QQI Award or Award Standard

- 1.Where QQI changes an award title, an award specification or an award standard that a programme depends upon, the provider shall not enrol any further learners on the affected programmes unless informed otherwise in writing by QQI (e.g. by the issue of a revised certificate of validation). The programme is considered validated for learners already enrolled on the affected programme.

Part 2.2 Condition of Validation Concerning the Duration of Enrolment

- 1.The duration of enrolment is the interval during which learners may be enrolled on the validated programme.

Validation is determined by QQI for a specified number of years of enrolment appropriate to the particular programme as indicated on the certificate on validation subject to unit 9.2.1. It is a condition of validation that the programme does not enrol any new learners outside this interval. A typical duration would be five years.

If a provider wishes to continue to enrol learners to the programme beyond this interval the provider must arrange in good time for it to be validated again by QQI, or exceptionally the provider may apply for extension of the duration of enrolment (unit (14)). In this context the provider may apply for validation of the programme from first principles or, alternatively, the provider may avail of the process for revalidation (unit (13)) by QQI.

Part 2.3 General Condition of Validation

The provider of the programme shall:

- 1.Ensure that the programme as implemented does not differ in a material way from the programme as validated; differing in a material way is defined as differing in any aspect of the programme or its implementation that was material to QQI's validation criteria.
- 2.Ensure that the programme is provided with the appropriate staff and physical resources as validated.
- 3.Implement in respect of the programme its written quality assurance procedures (as approved by QQI).
- 4.Make no significant change to the programme without the prior approval of QQI. (See unit (8)).
- 5.Unless otherwise agreed by QQI in writing, start implementing the programme as validated and enrol learners within 18 months of validation.

6. Continue in respect of the validated programme to comply with section 56 of the 2012 Act in respect of procedures for access, transfer and progression.
7. Implement the programme and procedures for assessment of learners in accordance with the Approved Programme Schedule and notify QQI in writing of any amendments to this arising from changes to the programme; see unit (9).
8. When advertising and promoting the programme and awards, use the programme title as validated, and the correct QQI award title(s), award type(s) and award class(es) indicating the level of the award(s) on the National Framework of Qualifications.
9. Adhere to QQI regulations and procedures for certification.
10. Notify QQI in writing without delay of:
 - a. any material change to the programme;
 - a. anything that impacts on the integrity or reputation of the programme or the corresponding QQI awards;
 - b. anything that infringes the conditions of validation; or
 - c. anything that would be likely to cause QQI to consider reviewing the validation.
11. Notify QQI in writing to determine the implications for the provider's validated programmes, where the provider is likely to, or planning to, merge (amalgamate) with another entity or to acquire, or be acquired by, another entity (see unit (12.5)).
12. Report to QQI, when required or requested, on its implementation of the programme and compliance with the conditions of validation.

Part 2.4 General Condition of Validation Arising from Specialised Validation Policy and Criteria

1. N/A

Part 2.5 Special Conditions of Validation

1. N/A

Approved programme schedules

Bachelor of Business Full-time Stage one

Name of Provider:			Dublin Business School											
Programme Title			Bachelor of Business											
Award Title			Bachelor of Business											
Stage Exit Award Title ³			N/A											
Modes of Delivery (FT/PT):			Full-time											
Teaching and learning modalities			various											
Award Class ⁴	Award NFQ level	Award EQF Level	Stage (1, 2, 3, 4, ..., or Award Stage):		Stage NFQ Level ²		Stage EQF Level ²		Stage Credit (ECTS)		Date Effective		ISCED Subject code	
major	7	6	1						60		Sept 2020		0413	
Module Title (Up to 70 characters including spaces)		Semester no where applicable. (Semester 1 or Semester2)	Module		Credit	Total Student Effort Module (hours)					Allocation of Marks (from the module assessment strategy)			
					Number ⁵									
			Status ²²	NFQ Level ¹ where specified	Credit Units	Total Hours	Class (or equiv) Contact Hours	Directed e-learning	Hours of Independent Learning	Work-based learning effort ²³	C.A. %	Supervised Project %	Proctored practical demonstration %	Proctored written exam %

²² Mandatory (m) or elective (E)

²³ Work-based learning effort is not the number of hours in the workplace. For example, a person might spend 35 hours in the workplace as a trainee and this might involve 7 hours of learning effort.

[illegible]

Bachelor of Business Full-time Stage two

Name of Provider:			Dublin Business School											
Programme Title			Bachelor of Business											
Award Title			Bachelor of Business											
Stage Exit Award Title ³			Higher Certificate in Business											
Modes of Delivery (FT/PT):			Full-time											
Teaching and learning modalities			various											
Award Class ⁴	Award NFQ level	Award EQF Level	Stage (1, 2, 3, 4, ..., or Award Stage):		Stage NFQ Level ²		Stage EQF Level ²		Stage Credit (ECTS)		Date Effective		ISCED Subject code	
major	7	6	2		6		5		60		Sept 2020		0413	
Module Title (Up to 70 characters including spaces)		Semester no where applicable. (Semester 1 or Semester2)	Module		Credit Number ⁵	Total Student Effort Module (hours)					Allocation of Marks (from the module assessment strategy)			
					Credit Units									
			Status ²⁴	NFQ Level ¹ where specified		Total Hours	Class (or equiv) Contact Hours	Directed e-learning	Hours of Independent Learning	Work-based learning effort ²⁵	C.A. %	Supervised Project %	Proctored practical demonstration %	Proctored written exam %

²⁴ Mandatory (m) or elective (E)

²⁵ Work-based learning effort is not the number of hours in the workplace. For example, a person might spend 35 hours in the workplace as a trainee and this might involve 7 hours of learning effort.

[illegible]

Bachelor of Business Full-time Stage Award

Name of Provider:			Dublin Business School														
Programme Title			Bachelor of Business														
Award Title			Bachelor of Business														
Stage Exit Award Title ³			N/A														
Modes of Delivery (FT/PT):			Full-time														
Teaching and learning modalities			various														
Award Class ⁴	Award NFQ level	Award EQF Level		Stage (1, 2, 3, 4, ..., or Award Stage):		Stage NFQ Level ²		Stage EQF Level ²		Stage Credit (ECTS)	Date Effective		ISCED Subject code				
major	7	6		Award		7		6		60	Sept 2020		0413				
Module Title (Up to 70 characters including spaces)			Semester no where applicable. (Semester 1 or Semester2)		Module		Credit Number ⁵	Total Student Effort Module (hours)					Allocation of Marks (from the module assessment strategy)				
					Status ²⁶	NFQ Level ¹	Credit Units		Class (or equi	Directed e-	Hours of Indepe	Work - base	C.A. %		Proctored practical		

²⁶ Mandatory (m) or elective (E)

			where specified		Total Hours	v) Contact Hours	learning	ndent Learning	d learning effort ²⁷		Supervised Project %	demonstration %	Proctored written exam %
Management Practice Project	5 and 6	M	7	10	250	64	50	136		20%	80%		
Business Financial Management	5 and 6	M	7	10	250	64	50	136		30%			70%
Digital Technologies for Business	5 and 6	M	7	10	250	64	50	136		50%			50%
Innovation and Entrepreneurship	5	M	7	5	125	32	25	68		100%			
Business Ethics and Research Practice	6	M	7	5	125	32	25	68		40%	60%		
Selling and Sales Management	5 and 6	E	7	10	250	64	50	136		50%			50%
Financial Accounting	5 and 6	E	7	10	250	64	50	136		30%			70%
Cost Accounting	5 and 6	E	7	10	250	64	50	136		30%			70%
Digital Marketing Planning & Management	5 and 6	E	7	10	250	64	50	136		100%			
International Marketing Practice	5 and 6	E	7	10	250	64	50	136		100%			
Database Design and Cloud Technologies	5 and 6	E	7	10	250	64	50	136		100%			
Business Programming	5 and 6	E	7	10	250	64	50	136				50%	50%
Special Regulations													

²⁷ Work-based learning effort is not the number of hours in the workplace. For example, a person might spend 35 hours in the workplace as a trainee and this might involve 7 hours of learning effort.

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Bachelor of Business Part-time Stage one

Name of Provider:		Dublin Business School											
Programme Title		Bachelor of Business											
Award Title		Bachelor of Business											
Stage Exit Award Title³		N/A											
Modes of Delivery (FT/PT):		Part-time											
Teaching and learning modalities		various											
Award Class⁴	Award NFQ level	Award EQF Level	Stage (1, 2, 3, 4, ..., or Award Stage):		Stage NFQ Level²	Stage EQF Level²	Stage Credit (ECTS)	Date Effective	ISCED Subject code				
major	7	6	1				60	Sept 2020	0413				
Module Title (Up to 70 characters including spaces)		Semester no where applicable. (Semester 1 or Semester2)	Module		Credit Number⁵	Total Student Effort Module (hours)				Allocation of Marks (from the module assessment strategy)			
			Status²⁸	NFQ Level¹ where specified	Credit Units	Total Hours	Class (or equivalent) Contact Hours	Directed e-learning	Hours of Independent Learning	Work-based learning effort²⁹	C.A. %	Supervised Project %	Proctored practical demonstration %

²⁸ Mandatory (m) or elective (E)

²⁹ Work-based learning effort is not the number of hours in the workplace. For example, a person might spend 35 hours in the workplace as a trainee and this might involve 7 hours of learning effort.

[illegible]

Bachelor of Business Part-time Stage two

Name of Provider:			Dublin Business School											
Programme Title			Bachelor of Business											
Award Title			Bachelor of Business											
Stage Exit Award Title ³			Higher Certificate in Business											
Modes of Delivery (FT/PT):			Part-time											
Teaching and learning modalities			various											
Award Class ⁴	Award NFQ level	Award EQF Level	Stage (1, 2, 3, 4, ..., or Award Stage):		Stage NFQ Level ²		Stage EQF Level ²		Stage Credit (ECTS)		Date Effective		ISCED Subject code	
major	7	6	2		6		5		60		Sept 2020		0413	
Module Title (Up to 70 characters including spaces)		Semester no where applicable. (Semester 1 or Semester2)	Module		Credit Number ⁵	Total Student Effort Module (hours)					Allocation of Marks (from the module assessment strategy)			
					Credit Units									
			Status ³⁰	NFQ Level ¹ where specified		Total Hours	Class (or equivalent) Contact Hours	Directed e-learning	Hours of Independent Learning	Work-based learning effort ³¹	C.A. %	Supervised Project %	Proctored practical demonstration %	Proctored written exam %

³⁰ Mandatory (m) or elective (E)

³¹ Work-based learning effort is not the number of hours in the workplace. For example, a person might spend 35 hours in the workplace as a trainee and this might involve 7 hours of learning effort.

[illegible]

Bachelor of Business Part-time Stage Award

Name of Provider:		Dublin Business School												
Programme Title		Bachelor of Business												
Award Title		Bachelor of Business												
Stage Exit Award Title³		N/A												
Modes of Delivery (FT/PT):		Part-time												
Teaching and learning modalities		various												
Award Class⁴	Award NFQ level	Award EQF Level	Stage (1, 2, 3, 4, ..., or Award Stage):		Stage NFQ Level²	Stage EQF Level²	Stage Credit (ECTS)	Date Effective	ISCED Subject code					
major	7	6	Award		7	6	60	Sept 2020	0413					
Module Title (Up to 70 characters including spaces)		Semester no where applicable. (Semester 1 or Semester2)	Module		Credit Number⁵	Total Student Effort Module (hours)					Allocation of Marks (from the module assessment strategy)			
			Status³²	NFQ Level¹	Credit Units		Class (or	Directed e-	Hours of Indepe	Work - base	C.A. %		Proctored practical	

³² Mandatory (m) or elective (E)

			where specified		Total Hours	equivalent) Contact Hours	learning	ndent Learning	d learning effort ³³		Supervised Project %	demonstration %	Proctored written exam %
Management Practice Project	5 and 6	M	7	10	250	32	50	168		20%	80%		
Business Financial Management	5 and 6	M	7	10	250	32	50	168		30%			70%
Digital Technologies for Business	7 and 8	M	7	10	250	32	50	168		50%			50%
Innovation and Entrepreneurship	7	M	7	5	125	18	25	82		100%			
Business Ethics and Research Practice	8	M	7	5	125	18	25	82		40%	60%		
Selling and Sales Management	7 and 8	E	7	10	250	32	50	168		50%			50%
Financial Accounting	7 and 8	E	7	10	250	32	50	168		30%			70%
Cost Accounting	7 and 8	E	7	10	250	32	50	168		30%			70%
Digital Marketing Planning & Management	7 and 8	E	7	10	250	32	50	168		100%			
International Marketing Practice	7 and 8	E	7	10	250	32	50	168		100%			
Database Design and Cloud Technologies	7 and 8	E	7	10	250	32	50	168		100%			
Business Programming	7 and 8	E	7	10	250	32	50	168				50%	50%

³³ Work-based learning effort is not the number of hours in the workplace. For example, a person might spend 35 hours in the workplace as a trainee and this might involve 7 hours of learning effort.

Special Regulations

Higher Certificate in Business Full-time Stage one

Name of Provider:			Dublin Business School											
Programme Title			Higher Certificate in Business											
Award Title			Higher Certificate in Business											
Stage Exit Award Title ³			N/A											
Modes of Delivery (FT/PT):			Full-time											
Teaching and learning modalities			various											
Award Class ⁴	Award NFQ level	Award EQF Level	Stage (1, 2, 3, 4, ..., or Award Stage):		Stage NFQ Level ²		Stage EQF Level ²		Stage Credit (ECTS)		Date Effective		ISCED Subject code	
major	6	5	1						60		Sept 2020		0413	
Module Title (Up to 70 characters including spaces)		Semester no where applicable. (Semester 1 or Semester2)	Module		Credit Number ⁵	Total Student Effort Module (hours)					Allocation of Marks (from the module assessment strategy)			
					Credit Units									
			Status ³⁴	NFQ Level ¹ where specified		Total Hours	Class (or equivalent) Contact Hours	Directed e-learning	Hours of Independent Learning	Work-based learning effort ³⁵	C.A. %	Supervised Project %	Proctored practical demonstration %	Proctored written exam %

³⁴ Mandatory (m) or elective (E)

³⁵ Work-based learning effort is not the number of hours in the workplace. For example, a person might spend 35 hours in the workplace as a trainee and this might involve 7 hours of learning effort.

[illegible]

Higher Certificate in Business Full-time Stage Award

Name of Provider:			Dublin Business School											
Programme Title			Higher Certificate in Business											
Award Title			Higher Certificate in Business											
Stage Exit Award Title ³			N/A											
Modes of Delivery (FT/PT):			Full-time											
Teaching and learning modalities			various											
Award Class ⁴	Award NFQ level	Award EQF Level	Stage (1, 2, 3, 4, ..., or Award Stage):		Stage NFQ Level ²		Stage EQF Level ²		Stage Credit (ECTS)		Date Effective		ISCED Subject code	
major	6	5	Award		6		5		60		Sept 2020		0413	
Module Title (Up to 70 characters including spaces)		Semester no where applicable. (Semester 1 or Semester2)	Module		Credit Number ⁵	Total Student Effort Module (hours)					Allocation of Marks (from the module assessment strategy)			
					Credit Units									
			Status ³⁶	NFQ Level ¹ where specified		Total Hours	Class (or equiv) Contact Hours	Directed e-learning	Hours of Independent Learning	Work-based learning effort ³⁷	C.A. %	Supervised Project %	Proctored practical demonstration %	Proctored written exam %

³⁶ Mandatory (m) or elective (E)

³⁷ Work-based learning effort is not the number of hours in the workplace. For example, a person might spend 35 hours in the workplace as a trainee and this might involve 7 hours of learning effort.

[illegible]

Higher Certificate in Business Part-time Stage one

Name of Provider:		Dublin Business School											
Programme Title		Higher Certificate in Business											
Award Title		Higher Certificate in Business											
Stage Exit Award Title³		N/A											
Modes of Delivery (FT/PT):		Part-time											
Teaching and learning modalities		various											
Award Class⁴	Award NFQ level	Award EQF Level	Stage (1, 2, 3, 4, ..., or Award Stage):		Stage NFQ Level²	Stage EQF Level²	Stage Credit (ECTS)	Date Effective	ISCED Subject code				
major	6	5	1				60	Sept 2020	0413				
Module Title (Up to 70 characters including spaces)		Semester no where applicable. (Semester 1 or Semester2)	Module		Credit Number⁵	Total Student Effort Module (hours)				Allocation of Marks (from the module assessment strategy)			
			Status³⁸	NFQ Level¹ where specified	Credit Units	Total Hours	Class (or equivalent) Contact Hours	Directed e-learning	Hours of Independent Learning	Work-based learning effort³⁹	C.A. %	Supervised Project %	Proctored practical demonstration %

³⁸ Mandatory (m) or elective (E)

³⁹ Work-based learning effort is not the number of hours in the workplace. For example, a person might spend 35 hours in the workplace as a trainee and this might involve 7 hours of learning effort.

[illegible]

Higher Certificate in Business Part-time Stage Award

Name of Provider:			Dublin Business School											
Programme Title			Higher Certificate in Business											
Award Title			Higher Certificate in Business											
Stage Exit Award Title ³			N/A											
Modes of Delivery (FT/PT):			Part-time											
Teaching and learning modalities			various											
Award Class ⁴	Award NFQ level	Award EQF Level	Stage (1, 2, 3, 4, ..., or Award Stage):		Stage NFQ Level ²		Stage EQF Level ²		Stage Credit (ECTS)		Date Effective		ISCED Subject code	
major	6	5	Award		6		5		60		Sept 2020		0413	
Module Title (Up to 70 characters including spaces)		Semester no where applicable. (Semester 1 or Semester2)	Module		Credit Number ⁵	Total Student Effort Module (hours)					Allocation of Marks (from the module assessment strategy)			
					Credit Units									
			Status ⁴⁰	NFQ Level ¹ where specified		Total Hours	Class (or equivalent) Contact Hours	Directed e-learning	Hours of Independent Learning	Work-based learning effort ⁴¹	C.A. %	Supervised Project %	Proctored practical demonstration %	Proctored written exam %

⁴⁰ Mandatory (m) or elective (E)

⁴¹ Work-based learning effort is not the number of hours in the workplace. For example, a person might spend 35 hours in the workplace as a trainee and this might involve 7 hours of learning effort.

[illegible]