# CERTIFICATE OF VALIDATION

**New validation**                                                                 Programme State: **Revalidation**

| Provider Name | Dublin Business School |
|---|---|
| Date of Validation | 10-Sep-20 |

|  | First Intake | Last Intake | Intakes pre annum |
|---|---|---|---|
| Enrolment Interval | 01-Sep-20 | 31-Aug-25 | 2 |

|  | Code | Title | Award | Full Time Duration (months) | Part Time Duration (months) | Annual Intakes |
|---|---|---|---|---|---|---|
| **Principal Programme** | PG24397 | Bachelor of Arts (Honours) in Film and Creative Media | Bachelor of Arts (Honours) in Film and Creative Media | 36 | 48 | 2 |
| **Embedded Programme** | N/A | | | | | |

## Principal Programme

5 Year Plan: Planned total enrolment i.e. aggregated across all intakes and all approved centres

|  | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 |
|---|---|---|---|---|---|
| **Minimum Intake into first year** | 7 | 7 | 7 | 7 | 7 |
| **Maximum Intake into first year** | 250 | 250 | 250 | 250 | 250 |

| Target Learner groups | The programme is aimed at learners with the following entry qualifications:<br>• Leaving certificate applicants must apply through the CAO system and have achieved 2 H5s + 4 O6/H7s, to include English or another language. Using the old pre-2017 grading scheme, applicants must have obtained a minimum of grade C3 in 2 higher level subjects and a minimum of grade D3 in 4 Ordinary Level subjects (to include English and a language).<br>• A Level 5 FETAC full award with a minimum of 3 distinctions (i.e. 8 modules).<br>• Mature Learners who do not meet the minimum entry requirements will be assessed on the basis of age, work experience, general education standard, motivation and commitment to the programme for which they are applying. Mature learners are those who are 23 years of age by January 1st  of the year of admission.<br>It has been designed for those who are interested in exploring and studying film and creative media of film and, who wish to gain skills, knowledge and competencies in creative media and film practices.  They may be school leavers or those who are employees working within the creative sector who wish to upskill and gain an undergraduate qualification. |
|---|---|

| Brief Synopsis of the programmes | This BA (Hons) in Film and Creative Media has been developed with the aim of providing learners with a deep education in the specificity of film and creative media; the social and collaborative, and personal and expressive nature of film and creative media; the importance of personal critical response; the importance of reviewing a wide range of film and creative media practices; of knowing media and film's institutional, historical and technological development; and of the overall importance of continuing reflection and revision of a learners engagement with media and film culture.

This is, in essence, an interdisciplinary programme that focuses on film and creative media and it is designed to appeal to learners seeking to gain critical exposure to creative media and film practices as well as gain work experience and applied learning for a future career in the creative media sector. The programme is constructed as a three-year year full-time (or four years part-time) programme of 180 ECTS, leading to an award of a BA (Hons) in Film and Creative Media. |
|---|---|

| Delivery mode: full-time / part-time | Full Time |
|---|---|

| Teaching and Learning Modes | 1. Directed Learning
2. E-learning (directed)
3. E-learning (self-directed)
4. Group Discussions
5. Group Discussions/Interactions
6. Laboratory / Studio
7. Lectures / Classes
8. Practical Sessions
9. Practical/workshop/Laboratories/studio sessions
10. Self Directed Learning
11. Tutorials
12. Webinars
13. Workshops |
|---|---|

| Approved Countries | Ireland |
|---|---|

| Physical resource requirements | A studio, Media Lab, Radio studio, Lecture rooms (with multimedia resources) and physical resources suitable for working in breakout groups. Classroom / computer room (with Apple Macs) with requisite (non-specialist) software required for the delivery of the programme. Also physical equipment such as cameras, microphones, recorders, audio devices and other production kit. |
|---|---|

| Staff Profiles | Qualifications and Experience | WTE |
|---|---|---|
| | Lecturing staff will have a minimum of a Level 9 Postgraduate Diploma or Masters and/or PhD in the following areas:
• Film
• Media
• Creative Media
• Audio Engineering
• Project Management
• Journalism
• Other related areas | 16 |

| Approved Centres | Centre | Minimum Number of learners per intake per Centre | Maximum Number of learners per intake per Centre |
|---|---|---|---|
| | 38628L Dublin Business School | 7 | 250 |

| Learner Teacher Ratios | Learning Activity | Ratio |
|---|---|---|
| | Practical Computer Lab sessions (PC) | 1:35 |
| | Practical Computer Lab sessions (Apple Mac) | 1:25 |
| | Studio Workshops and other practical sessions | 1:30 |
| | Classroom sessions | 1:50 |
| | Online class (broadcast live) | 1:50 |
| | Online tutorial (interactive) | 1:25 |

| Programme being replaced by this programme | Prog Code | Programme Title | Validated | To Close |
|---|---|---|---|---|
| | N/A | N/A | | |

# Conditions of Validation of the Programmes Covered by this Certificate of Validation

**Part 1: Statutory Conditions of Validation**

The statutory (section 45(3) of the 2012 Act) conditions of validation are that the provider of the programme shall:

1. Co-operate with and assist QQI in the performance of QQI's functions in so far as those functions relate to the functions of the provider,
2. Establish procedures which are fair and consistent for the assessment of enrolled learners to ensure the standards of knowledge, skill or competence determined by QQI under section 49 (1) are acquired, and where appropriate, demonstrated, by enrolled learners,
3. Continue to comply with section 65 of the 2012 Act in respect of arrangements for the protection of enrolled learners, if applicable, and
4. Provide to QQI such information as QQI may from time to time require for the purposes of the performance of its functions, including information in respect of completion rates.

**Part 2 Conditions of Validation Established by QQI Under section 45(4)(b) of the 2012 Act)**

**Part 2.1 Condition of Validation Concerning a Change in the QQI Award or Award Standard**

1. Where QQI changes an award title, an award specification or an award standard that a programme depends upon, the provider shall not enrol any further learners on the affected programmes unless informed otherwise in writing by QQI (e.g. by the issue of a revised certificate of validation). The programme is considered validated for learners already enrolled on the affected programme.

**Part 2.2 Condition of Validation Concerning the Duration of Enrolment**

1.The duration of enrolment is the interval during which learners may be enrolled on the validated programme.

Validation is determined by QQI for a specified number of years of enrolment appropriate to the particular programme as indicated on the certificate on validation subject to unit 9.2.1. It is a condition of validation that the programme does not enrol any new learners outside this interval. A typical duration would be five years.

If a provider wishes to continue to enrol learners to the programme beyond this interval the provider must arrange in good time for it to be validated again by QQI, or exceptionally the provider may apply for extension of the duration of enrolment (unit (14)). In this context the provider may apply for validation of the programme from first principles or, alternatively, the provider may avail of the process for revalidation (unit (13)) by QQI.

**Part 2.3 General Condition of Validation**

The provider of the programme shall:

1. Ensure that the programme as implemented does not differ in a material way from the programme as validated; differing in a material way is defined as differing in any aspect of the programme or its implementation that was material to QQI's validation criteria.
2. Ensure that the programme is provided with the appropriate staff and physical resources as validated.
3. Implement in respect of the programme its written quality assurance procedures (as approved by QQI).
4. Make no significant change to the programme without the prior approval of QQI. (See unit (8)).
5. Unless otherwise agreed by QQI in writting, start implementing the programme as validated and enrol learners within 18 months of validation.
6. Continue in respect of the validated programme to comply with section 56 of the 2012 Act in respect of procedures for access, transfer and progression.
7. Implement the programme and procedures for assessment of learners in accordance with the Approved Programme Schedule and notify QQI in writing of any amendments to this arising from changes to the programme; see unit (9).
8. When advertising and promoting the programme and awards, use the programme title as validated, and the correct QQI award title(s), award type(s) and award class(es) indicating the level of the award(s) on the National Framework of Qualifications.

9. Adhere to QQI regulations and procedures for certfication.

10. Notify QQI in writing without delay of: a. Any material change to the programme; a. Anything that impacts on the integrity or reputation of the programme or the corresponding QQI awards; b. Anything that infringes the conditions of validation; or c. Anything that would be likely to cause QQI to consider reviewing the validation.

11. Notify QQI in writing to determine the implications for the provider's validated programmes, where the provider is likely to, or planning to, merge (amalgamate) with another entity or to acquire, or be acquired by, another entity (see unit (12.5)) .

12. Report to QQI, when required or requested, on its implementation of the programme and compliance with the conditions of validation.

## Part 2.4 General Condition of Validation Arising from Specialised Validation Policy and Criteria

1.

## Part 2.5 Special Conditions of Validation