CERTIFICATE OF VALIDATION

Provider Name	Talentpool Ltd
Date of Validation	18-Jul-19

	First intake	Last intake
Enrolment Interval	Oct-19	Sep-24

	Code	Title	Award	Duration (Months)	Annual Intakes
Principal Programme	PG24026	Certificate in Data Protection Skills	Level 6 Specific Purpose Certificate (Award at NFQ Level 6) 15 Credits	8 weeks P/T, 2 weeks F/T	48
Embedded Programmes	NA	N/A			

Principal Programme

5 Year Plan: Planned total enrolment i.e. aggregated across all intakes and all approved centres					
	Year 1	Year 2	Year 3	Year 4	Year 5
Minimum Intake into first year	100	100	100	100	100
Maximum Intake into first year	576	576	576	576	576

Target Learner groups	The target group for this programme are individuals who are in existing roles that require more specialised Data Protection Skills qualifications or graduates looking to gain employment in a Data Protection role. To be eligible for this programme learners must have successfully achieved a level 7 qualification or higher in a related field of learning e.g. administration business, law, management etc. Learners may apply for recognition of prior learning and will be assessed on an individual basis.
Brief Synopsis of the programmes	This programme module aims to equip the learner with the knowledge, skill and competence to develop standards, measure performance, motivate and empower staff in a Data Protection Role
Delivery mode: full-time / part-time	2 weeks Full Time/ 8 weeks Part Time
Teaching and Learning Modes	Directed Learning Group Discussions/ Interactions Practical/ Workshop/ Laboratories/Studio sessions Work Experience/ Simulated Work Environment

	Self Directed Learning
Approved countries for provision	Ireland

Physical resource requirements	There are no special requirements however all facilities must include the following. • Is easily accessible by means of public transport with disabilities access and is equipped with the necessary equipment and ancillary materials to deliver the Training Course; • Is complaint with all Risk Assessment and Health and Safety regulations; • Is capable of accommodating the required number of participants, being configured to suit individual requirements and conducive to creating a learning & development environment; • Has suitable light refreshments for all participants, e.g. light snack/lunch, tea, coffee, water. • Has a flexible layout which allows; o Sufficient capacity to give each delegate writing space; o Equipped with modern communications equipment including a digital projector; o Simple and effective environmental controls (heating or air-conditioning); o Effective and flexible window blinds that can be easily adjusted; o Flipchart and pens, with spare chart and pens to hand; o A stack of spare paper and pens/pencils; Wheelchair accessible and wheelchair toilet facilities. Flipchart and pens, with spare chart and pens, and paper to hand

Staff Profiles	**Qualifications and Experience**	**WTE**
	Coordinator, Monitoring and Evaluation. Business Degree Level 7 plus, Training Qualification. Experience in QQI Quality Assurance	1
	Administrator: Business Administration Level 5, QA Experience	1
	QA Coordinator: Business Degree or related, training qualification and 3 + years QQI training experience	1
	Trainer: Recognised training qualification and Data Protection qualification or equivalent. CPDO, CIPP/E,CIPP/M etc and relevant industry experience	4

Programme Components	**Component**		**Credits**
	NA	New Award pending Validation	15

Approved Centres		**Centre**	**Min**	**Max**
	Private Provider - Individual	38591O Talentpool Ltd	6	12

Learner Teacher Ratios	**Learning Activity**	**Ratio**
	Work Experience/ Simulated Work envirnoment	2:1
	Group Discussion/Interactions Practicals/Workshops/Laboratories/Studio Sessions	8:1
	Directed Learning	12:1

Programme being replaced by this programme	**Prog Code**	**Programme Title**	**Validated**	**To Close**
	NA	N/A		

Part 1: Statutory Conditions of Validation

The statutory (section 45(3) of the 2012 Act) conditions of validation are that the provider of the programme shall:

1. Co-operate with and assist QQI in the performance of QQI's functions in so far as those functions relate to the functions of the provider,
2. Establish procedures which are fair and consistent for the assessment of enrolled learners to ensure the standards of knowledge, skill or competence determined by QQI under section 49 (1) are acquired, and where appropriate, demonstrated, by enrolled learners,
3. Continue to comply with section 65 of the 2012 Act in respect of arrangements for the protection of enrolled learners, if applicable, and
4. Provide to QQI such information as QQI may from time to time require for the purposes of the performance of its functions, including information in respect of completion rates.

Part 2 Conditions of Validation Established by QQI Under section 45(4)(b) of the 2012 Act)

Part 2.1 Condition of Validation Concerning a Change in the QQI Award or Award Standard

1. Where QQI changes an award title, an award specification or an award standard that a programme depends upon, the provider shall not enrol any further learners on the affected programmes unless informed otherwise in writing by QQI (e.g. by the issue of a revised certificate of validation). The programme is considered validated for learners already enrolled on the affected programme.

Part 2.2 Condition of Validation Concerning the Duration of Enrolment

1. The duration of enrolment is the interval during which learners may be enrolled on the validated programme.

Validation is determined by QQI for a specified number of years of enrolment appropriate to the particular programme as indicated on the certificate on validation subject to unit 9.2.1. It is a condition of validation that the programme does not enrol any new learners outside this interval. A typical duration would be five years.

If a provider wishes to continue to enrol learners to the programme beyond this interval the provider must arrange in good time for it to be validated again by QQI, or exceptionally the provider may apply for extension of the duration of enrolment (unit (14)). In this context the provider may apply for validation of the programme from first principles or, alternatively, the provider may avail of the process for revalidation (unit (13)) by QQI.

Part 2.3 General Condition of Validation

The provider of the programme shall:

1. Ensure that the programme as implemented does not differ in a material way from the programme as validated; differing in a material way is defined as differing in any aspect of the programme or its implementation that was material to QQI's validation criteria.
2. Ensure that the programme is provided with the appropriate staff and physical resources as validated.
3. Implement in respect of the programme its written quality assurance procedures (as approved by QQI).
4. Make no significant change to the programme without the prior approval of QQI. (See unit (8)).
5. Unless otherwise agreed by QQI in writing, start implementing the programme as validated and enrol learners within 18 months of validation.

6. Continue in respect of the validated programme to comply with section 56 of the 2012 Act in respect of procedures for access, transfer and progression.

7. Implement the programme and procedures for assessment of learners in accordance with the Approved Programme Schedule and notify QQI in writing of any amendments to this arising from changes to the programme; see unit (9).

8. When advertising and promoting the programme and awards, use the programme title as validated, and the correct QQI award title(s), award type(s) and award class(es) indicating the level of the award(s) on the National Framework of Qualifications.

9. Adhere to QQI regulations and procedures for certification.

10. Notify QQI in writing without delay of:
a. Any material change to the programme;
a. Anything that impacts on the integrity or reputation of the programme or the corresponding QQI awards;
b. Anything that infringes the conditions of validation; or
c. Anything that would be likely to cause QQI to consider reviewing the validation.

11. Notify QQI in writing to determine the implications for the provider's validated programmes, where the provider is likely to, or planning to, merge (amalgamate) with another entity or to acquire, or be acquired by, another entity (see unit (12.5)).

12. Report to QQI, when required or requested, on its implementation of the programme and compliance with the conditions of validation.

Part 2.4 General Condition of Validation Arising from Specialised Validation Policy and Criteria

1.   N/A

Part 2.5 Special Conditions of Validation

Case Studies and Sample Handouts, revised as per panel advice, to be supplied for review by the panel.

Supporting Templates

13 Proposed Programme Schedule Template for a Stage

Note that minor and embedded award programmes each require separate schedules.

Name of Provider:	TalentPool Ltd
Programme Title	Data Protection Skills
Award Title	Data Protection Skills
Stage Exit Award Title[3]	Special Purpose Award
Modes of Delivery (FT/PT):	Full time and Part Time
Teaching and learning modalities	

Award Class[4]	Award NFQ level	Award EQF Level	Stage (1, 2, 3, 4, ..., or Award Stage):	Stage NFQ Level[2]	Stage EQF Level[2]	Stage Credit (ECTS)	Date Effective	ISCED Subject code
Minor/SPA	6	6	1			60		340

Module Title (Up to 70 characters including spaces)	Semester no where applicable. (Semester 1 or Semester2)	Module		Credit Number[5]	Total Student Effort Module (hours)						Allocation Of Marks (from the module assessment strategy)					
		Status 10	NFQ Level[1]	Credit Units	Total Hours	Class (or	Direct ed e-	Hours of Indep	Work-based	C.A. %	Project %	Super vised	Proct ored practi cal	Proct ored writte n	Proct ored

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[10] Mandatory (m) or elective (E)

[11] Work-based learning effort is not the number of hours in the workplace. For example, a person might spend 35 hours in the workplace as a trainee and this might involve 7 hours of learning effort.

			where specified											
Data Protection Skills	One Semester		6	15	150		50	100					

Special Regulations (Up to 280 characters)
Not applicable