

CERTIFICATE OF VALIDATION

Provider Name	Dublin Business School
Date of Validation	25-Sep-18

	First intake	Last intake
Enrolment Interval	Sep-18	Sep-22

	Code	Title	Award	Duration (Months)	Annual Intakes
Principal Programme	PG23890	Higher Certificate in Arts in Sound Engineering and Music Production	Higher Certificate in Arts (Major Award at NFQ Level 6) 6M20664 120 credits	2 years	2
Embedded Programmes	PG23891	Certificate in Arts in Sound Engineering and Music Production	Certificate (Special Purpose Award at NFQ Level 6) 6S20665 60 Credits	2 years	2

Principal Programme

5 Year Plan: Planned total enrolment i.e. aggregated across all intakes and all approved centres

	Year 1	Year 2	Year 3	Year 4	Year 5
Minimum Intake into first year	20	30	30	30	30
Maximum Intake into first year	100	100	100	100	100

Target Learner groups	Applicants should have a minimum of 506/H7s grades at Leaving Certificate, including maths and English or Irish, or equivalent. Candidates over 23 years of age on 1st January in the year of admission and who do not meet the minimum entry requirements may apply as a mature student. The programme is aimed at school leavers, mature learners and international learners. It is therefore intended for learners from a variety of backgrounds who have a keen interest in music and audio and related technologies.
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Brief Synopsis of the programmes	This programme is designed both for school leavers and those who wish to re-skill or upskill in the music production and sound engineering domain. It provides learners with a practical learning environment where theory and knowledge are used in context, and to provide an opportunity for learners to work with equipment and situations commonly found in a music production setting. This two-year programme will lead to a Higher Certificate in Sound Engineering and Music Production.
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Delivery mode: full-time / part-time	Full Time
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Teaching and Learning Modes	<ol style="list-style-type: none"> 1. Class room lectures 2. Case Based learning 3. Practical Skills Sessions 4. Workshops 5. Tutorials 6. Individual and Group Work
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Approved countries	Ireland
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Physical resource	Lecture rooms with multimedia resources and suitable for work in breakout groups. Practical
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requirements	studios equipped with suitable sound engineering equipment.
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Staff Profiles	<table> <tr> <th>Qualifications and Experience</th><th>WTE</th></tr> <tr> <td>Lecturers will be qualified to a minimum of Level 8 Honours Degree in the areas of music, music technology, audio engineering, audio production, business, innovation, project and event management.</td><td>3</td></tr> </table>	Qualifications and Experience	WTE	Lecturers will be qualified to a minimum of Level 8 Honours Degree in the areas of music, music technology, audio engineering, audio production, business, innovation, project and event management.	3
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Approved Centres	Centre	Minimum Number of learners per intake per Centre	Maxium Number of learners per intake per Centre
	DBS Dublin Campus	10	50
	Sound Training College premises in Temple Bar, Dublin.	10	50

Learner Teacher Ratios	<table> <tr> <th>Learning Activity</th><th>Ratio</th></tr> <tr> <td>Workshops</td><td>1:25</td></tr> <tr> <td>Practical Sessions</td><td>1:25</td></tr> <tr> <td>Class room sessions</td><td>1:50</td></tr> </table>	Learning Activity	Ratio	Workshops	1:25	Practical Sessions	1:25	Class room sessions	1:50
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Workshops	1:25								
Practical Sessions	1:25								
Class room sessions	1:50								

Programme being replaced by this programme	Prog Code	Programme Title	Validated	To Close
	na	N/A		

Embedded Programme

Code	Title	Award	Duration (Months)	Annual Intakes
PG23891	Certificate in Arts in Sound Engineering and Music Production	Higher Certificate in Arts 6M20664 60 credits	2 years	2

5 Year Plan: Planned total enrolment i.e. aggregated across all intakes and all approved centres					
	Year 1	Year 2	Year 3	Year 4	Year 5
Minimum Intake into first year	16	20	20	20	20
Maximum Intake into first year	100	100	100	100	100

Target Learner groups	Mature Students / non-novices with some knowledge and experience in music and music production.
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Brief Synopsis of the programmes	This 60 ECTS Special Purpose Award Certificate in Arts in Sound Engineering and Music Production is aimed at those from a variety of backgrounds who have some knowledge in the area but wish to enhance that knowledge and develop their skills in music and technology. There is a considerable emphasis on critical listening and audio analysis, studio techniques and production in the context of a business environment and music production projects. The skills gained through this course will allow graduates to move into a variety of careers within the creative industries.
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Delivery mode: full-time / part-time	Part Time											
Teaching and Learning Modes	1. Class room lectures 2. Case Based learning 3. Practical Skills Sessions 4. Workshops 5. Tutorials 6. Individual and Group Work											
Approved countries where enrolled learners will be based	Ireland											
Physical resource requirements	Lecture rooms with multimedia resources and suitable for work in breakout groups. Access to recording studios and a range of technical audio production equipment.											
Staff Profiles	<table><tr><th colspan="2">Qualifications and Experience</th><th>WTE</th></tr><tr><td colspan="3">Lecturers will be qualified to a minimum of Level 8 Honours Degree in the areas of music, music technology, audio engineering, audio production, business, innovation, project and event management..</td></tr></table>			Qualifications and Experience		WTE	Lecturers will be qualified to a minimum of Level 8 Honours Degree in the areas of music, music technology, audio engineering, audio production, business, innovation, project and event management..					
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Conditions of Validation of the Programmes Covered by this Certificate of Validation

Part 1: Statutory Conditions of Validation

The statutory (section 45(3) of the 2012 Act) conditions of validation are that the provider of the programme shall:

- 1.co-operate with and assist QQI in the performance of QQI's functions in so far as those functions relate to the functions of the provider,
- 2.establish procedures which are fair and consistent for the assessment of enrolled learners to ensure the standards of knowledge, skill or competence determined by QQI under section 49 (1) are acquired, and where appropriate, demonstrated, by enrolled learners,
- 3.continue to comply with section 65 of the 2012 Act in respect of arrangements for the protection of enrolled learners, if applicable, and
- 4.provide to QQI such information as QQI may from time to time require for the purposes of the performance of its functions, including information in respect of completion rates.

Part 2 Conditions of Validation Established by QQI Under section 45(4)(b) of the 2012 Act)

Part 2.1 Condition of Validation Concerning a Change in the QQI Award or Award Standard

- 1.Where QQI changes an award title, an award specification or an award standard that a programme depends upon, the provider shall not enrol any further learners on the affected programmes unless informed otherwise in writing by QQI (e.g. by the issue of a revised certificate of validation). The programme is considered validated for learners already enrolled on the affected programme.

Part 2.2 Condition of Validation Concerning the Duration of Enrolment

- 1.The duration of enrolment is the interval during which learners may be enrolled on the validated programme.

Validation is determined by QQI for a specified number of years of enrolment appropriate to the particular programme as indicated on the certificate on validation subject to unit 9.2.1. It is a condition of validation that the programme does not enrol any new learners outside this interval. A typical duration would be five years.

If a provider wishes to continue to enrol learners to the programme beyond this interval the provider must arrange in good time for it to be validated again by QQI, or exceptionally the provider may apply for extension of the duration of enrolment (unit (14)). In this context the provider may apply for validation of the programme from first principles or, alternatively, the provider may avail of the process for revalidation (unit (13)) by QQI.

Part 2.3 General Condition of Validation

The provider of the programme shall:

- 1.Ensure that the programme as implemented does not differ in a material way from the programme as validated; differing in a material way is defined as differing in any aspect of the programme or its implementation that was material to QQI's validation criteria.
- 2.Ensure that the programme is provided with the appropriate staff and physical resources as validated.
- 3.Implement in respect of the programme its written quality assurance procedures (as approved by QQI).
- 4.Make no significant change to the programme without the prior approval of QQI. (See unit (8)).
- 5.Unless otherwise agreed by QQI in writing, start implementing the programme as validated and enrol learners within 18 months of validation.

6. Continue in respect of the validated programme to comply with section 56 of the 2012 Act in respect of procedures for access, transfer and progression.
7. Implement the programme and procedures for assessment of learners in accordance with the Approved Programme Schedule and notify QQI in writing of any amendments to this arising from changes to the programme; see unit (9).
8. When advertising and promoting the programme and awards, use the programme title as validated, and the correct QQI award title(s), award type(s) and award class(es) indicating the level of the award(s) on the National Framework of Qualifications.
9. Adhere to QQI regulations and procedures for certification.
10. Notify QQI in writing without delay of:
 - a. any material change to the programme;
 - a. anything that impacts on the integrity or reputation of the programme or the corresponding QQI awards;
 - b. anything that infringes the conditions of validation; or
 - c. anything that would be likely to cause QQI to consider reviewing the validation.
11. Notify QQI in writing to determine the implications for the provider's validated programmes, where the provider is likely to, or planning to, merge (amalgamate) with another entity or to acquire, or be acquired by, another entity (see unit (12.5)).
12. Report to QQI, when required or requested, on its implementation of the programme and compliance with the conditions of validation.

Part 2.4 General Condition of Validation Arising from Specialised Validation Policy and Criteria

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Part 2.5 Special Conditions of Validation

1. Prepare a new programme document that is free of typos and grammatical errors, using a consistent style and formatting template. The revised document should include an introduction that describes the programme philosophy and design and the delivery methodology.
2. Revise the minimum entry requirements for Leaving Certificate entrants to include English and Mathematics, at grade O6/H7, as requirements in order to ensure consistency and to accord with sectoral norms.
3. Re-write the MIMLOs succinctly following the provider's standard template and using appropriate verbs.
4. Re-draft the programme modules to be clearer and more consistent in terms of content and in their duration and placement in the semester. Module titles should reflect the stream and content and the progressive nature of the learning. Modules should have up-to-date reading lists.
5. Ensure that the module assessments described reflect the curriculum.

Programme and stage schedules

Higher Certificate in Arts Sound Engineering & Music Production

Name of Provider:			Dublin Business School in Collaboration with Sound Training College											
Programme Title			Higher Certificate in Arts Sound Engineering & Music Production											
Award Title			Higher Certificate in Arts											
Stage Exit Award Title ³			N/A											
Modes of Delivery (FT/PT):			Full Time											
Teaching and learning modalities			Formal lectures, seminars interactive group work, specific learning groups as defined by area of academic need, workshops, presentations, educator/teacher review, case-based learning, problem based learning											
Award Class ⁴	Award NFQ level	Award EQF Level	Stage (1, 2, 3, 4, ..., or Award Stage):		Stage NFQ Level ²		Stage Level ²		EQF	Stage Credit (ECTS)	Date Effective		ISCED Subject code	
Major	6	5	Stage 1							60	1 st Sept 2018		0215	
Module Title (Up to 70 characters including spaces)		Semester no where applicable (Semester 1 or Semester 2)	Module		Credit Number ⁵	Total Student Effort Module (hours)					Allocation Of Marks (from the module assessment strategy)			
			Status ¹⁴	NFQ Level ¹ where specified	Credit Units	Total Hours	Class (or equiv) Contact Hours	Directed e-learning	Hours of Independent Learning	Work-based learning effort ¹⁵	C.A. %	Supervised Project %	Proctored practical demonstration %	Proctored written exam %
					ECTS Credits									
Introduction to Critical Listening		Linear	M		10	250	72	58	120		80		20	
Introduction to Preproduction and Studio Engineering		Linear	M		10	250	80	50	120		100			
Introduction to Musical Instrument Set Up		Linear	M		5	125	36	29	60		100			
Introduction to Sound and Audio Recording Software		Linear	M		10	250	72	58	120		50	50		
Learning to Learn		Linear	M		5	125	36	25	64		100			
Interlocution to Electronic Music Composition		Linear	M		10	250	72	58	120		100			

¹⁴ Mandatory (m) or elective (E)

¹⁵ Work-based learning effort is not the number of hours in the workplace. For example, a person might spend 35 hours in the workplace as a trainee and this might involve 7 hours of learning effort.

Introduction to Business for Music Professionals				Linear	M	6	10	250	72	58	120		100			
Special Regulations (Up to 280 characters)																
None																
Name of Provider:				Dublin Business School in Collaboration with Sound Training College												
Programme Title				Higher Certificate in Arts Sound Engineering & Music Production												
Award Title				Higher Certificate in Arts												
Stage Exit Award Title ³				N/A												
Modes of Delivery (FT/PT):				Full Time												
Teaching and learning modalities				Formal lectures, seminars interactive group work, specific learning groups as defined by area of academic need, workshops, presentations, educator/teacher review, case-based learning, problem based learning												
Award Class ⁴	Award NFQ level	Award EQF Level	Stage (1, 2, 3, 4, ..., or Award Stage):			Stage NFQ Level ²			Stage EQF Level ²		Stage Credit (ECTS)	Date Effective		ISCED Subject code		
Major	6	5	Award			6			5		60	1 st Sept 2018		0215		
Module Title (Up to 70 characters including spaces)			Semester no where applicable (Semester 1 or Semester 2)	Module		Credit Number ⁵	Total Student Effort Module (hours)					Allocation Of Marks (from the module assessment strategy)				
				Status ¹⁶	NFQ Level ¹ where specified	Credit Units	Total Hours	Class (or equiv) Contact Hours	Directed e-learning	Hours of Independent Learning	Work-based learning effort ¹⁷	C.A. %	Supervised Project %	Proctored practical demonstration %	Proctored written exam %	
						ECTS Credits										
Critical Listening and Fundamental Mixing Skills			Linear	M	6	10	250	72	58	120		40	60			
Studio Recording Principles and Techniques			Linear	M	6	10	250	72	58	120		70		30		
Electronic Music Composition and Production			Linear	M	6	10	250	72	58	120		50	50			
Fundamental Acoustics and Psychoacoustics for Production			Linear	M	6	10	250	72	58	120		50	50			
Marketing Essentials and Business Planning			Linear	M	6	10	250	72	58	120		30	70			
Introduction to Studio Production and Client Project Management			Linear	M	6	5	125	36	29	60		100				
Practical Electronics			Linear	M	6	5	125	36	29	60		100				

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Special Regulations (Up to 280 characters)

Special Purpose Award Certificate in Arts Sound Engineering & Music Production

Name of Provider:				Dublin Business School in Collaboration with Sound Training College										
Programme Title				Certificate in Arts in Sound Engineering and Music Production										
Award Title				Certificate in Arts										
Stage Exit Award Title ³				N/A										
Modes of Delivery (FT/PT):				Part Time										
Teaching and learning modalities				Formal lectures, seminars interactive group work, specific learning groups as defined by area of academic need, workshops, presentations, educator/teacher review, case-based learning, problem based learning										
Award Class ⁴	Award NFQ level	Award EQF Level	Stage (1, 2, 3, 4, ..., or Award Stage):	Stage NFQ Level ²	Stage EQF Level ²	Stage Credit (ECTS)	Date Effective	ISCED Subject code						
Special Purpose Award	6	5	Award	6	5	60	1 st Sept 2018	0215						
Module Title (Up to 70 characters including spaces)		Semester no where applicable (Semester 1 or Semester 2)	Module		Credit Number ⁵	Total Student Effort Module (hours)					Allocation Of Marks (from the module assessment strategy)			
					Credit Units									
			Status ¹⁸	NFQ Level ¹ where specified	ECTS Credits	Total Hours	Class (or equiv) Contact Hours	Directed e-learning	Independent Learning	Hours of Work-based learning	C.A. %	Supervised Project %	Proctored practical demonstration	Proctored written exam %
Critical Listening and Fundamental Mixing Skills		Linear	M	6	10 ECTS	250	72	58	120		40	60		
Studio Recording Principles and Techniques		Linear	M	6	10 ECTS	250	72	58	120		70		30	
Electronic Music Composition and Production		Linear	M	6	10 ECTS	250	72	58	120		50	50		
Fundamental Acoustics and Psychoacoustics for Production		Linear	M	6	10 ECTS	250	72	58	120		50	50		
Marketing Essentials and Business Planning		Linear	M	6	10 ECTS	250	72	58	120		30	70		
Introduction to Studio Production and Client Project Management		Linear	M	6	5 ECTS	125	36	29	60		50	50		

¹⁸ Mandatory (m) or elective (E)

¹⁹ Work-based learning effort is not the number of hours in the workplace. For example, a person might spend 35 hours in the workplace as a trainee and this might involve 7 hours of learning effort.

Practical Electronics	Linear	M	6	5 ECTS	125	36	29	60		100		
Special Regulations (Up to 280 characters)												
None												