

## Component Specification

<b>Component title</b>	Personal Decision Making
<b>Award type</b>	Minor
<b>Component code</b>	M1L12
<b>Level</b>	1
<b>Credit value</b>	5
<b>Purpose</b>	<p>This award recognises elementary knowledge, skill and competence in decision making and considering associated consequences. It provides recognition for appropriate use of language and concept.</p> <p>It provides credit towards the <b>Level 1 Certificate in General Learning and the Level 1 Certificate in Communications.</b></p>
<b>Learning outcomes</b>	<p>The learner will be able to:</p> <ul style="list-style-type: none"><li><b>(PDM1)</b> Name recent personal decision, e.g. <i>product choice, transport method, participation in learning/work</i></li><li><b>(PDM2)</b> Identify the stages of a recent short term personal decision, e.g. <i>a decision to participate in an event from invitation to attendance, choosing appropriate dress for the workplace, possibilities with a familiar limited budget to cover transport and food for a short trip</i></li><li><b>(PDM3)</b> List some everyday personal choices involved in decision making, e.g. <i>choosing from a menu, contacting a friend/colleague</i></li><li><b>(PDM4)</b> Identify influences and choices involved in decision making, e.g. <i>personal preference, time/cost, elementary consequence for self/others, view of a trusted friend/colleague</i></li></ul>
<b>Transfer</b>	Learners who successfully complete this component are eligible to transfer to programmes leading to other awards at Level 1 as appropriate to the requirements for the specific named award.
<b>General assessment requirements</b>	See Assessment Guidelines for Providers. The Guidelines describe the assessment technique (s) identified below.

(Issued: November 2006)

**Specific assessment requirements** In order to demonstrate they have reached the standards of knowledge, skills and competence outlined in this component, learners are required to complete a collection of work/portfolio.

#### **Evidence**

This may include:

- Skills Demonstration
- Cloze exercises, mind maps, photographs, audio/video tapes of group work/role play/discussions
- Tutor verification, for example a description by the tutor of what was done by the candidate, clearly signed off by the tutor and the candidate

#### **Grading**

The achievement of awards at Level 1-3 are graded as follows:

**Successful** indicates that the learner has achieved **all** the learning outcomes, within a narrow range of predictable and structured contexts.

**Referred** indicates more learning is required to enable satisfactory achievement of one or more learning outcomes.

#### **Specific validation requirements**

All quality assurance registered providers wishing to offer programmes leading to this award should have the appropriate and sufficient resources in place or allocated prior to submitting an application for programme validation.

All applications for programme validation with regard to components should identify the certificate or certificates that the learner can overtime achieve.

(Issued: November 2006)