

Component Specification

Component title	Non Verbal Communication
Award type	Minor
Component code	M1C04
Level	1
Credit value	5
Purpose	<p>This award recognises elementary knowledge, skill and competence regarding non-verbal communications. It reflects heightened awareness of and ability in non-verbal communications.</p> <p>It provides credit towards the Level 1 Certificate in General Learning and the Level 1 Certificate in Communications.</p>
Learning outcomes	<p>The learner will be able to:</p> <ul style="list-style-type: none">(NVC1) Use appropriate non-verbal behaviour to secure and maintain the attention of another(NVC2) Communicate an idea/request non-verbally(NVC3) Respond to body language, e.g. <i>facial expression, gesture</i>(NVC4) Respond to common place signs and symbols, e.g. <i>exit, no entry, hazard symbols</i>(NVC5) Sequence images/symbols associated with a familiar activity and or process, e.g. <i>loading a washing machine, turning on a mobile phone/microwave, using a public pay phone, car parking station, vending machine, looking at a short cartoon strip, supermarket express checkouts, mixing a food product such as soup/babies bottle</i>
Transfer	Learners who successfully complete this component are eligible to transfer to programmes leading to other awards at Level 1 as appropriate to the requirements for the specific named award.
General assessment requirements	See Assessment Guidelines for Providers. The Guidelines describe the assessment technique (s) identified below.

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Specific assessment requirements In order to demonstrate they have reached the standards of knowledge, skills and competence outlined in this component, learners are required to complete a collection of work/portfolio.

Evidence

This may include:

- Tutor verification, for example a description by the tutor of what was done by the candidate, clearly signed off by the tutor and the candidate
- Photograph/audio/video tapes
- Documentary evidence arising from carrying out a non-verbal interaction such as tickets, receipts etc

Grading

The achievement of awards at Level 1-3 are graded as follows:

Successful indicates that the learner has achieved **all** the learning outcomes, within a narrow range of predictable and structured contexts.

Referred indicates more learning is required to enable satisfactory achievement of one or more learning outcomes.

Specific validation requirements

All quality assurance registered providers wishing to offer programmes leading to this award should have the appropriate and sufficient resources in place or allocated prior to submitting an application for programme validation.

All applications for programme validation with regard to components should identify the certificate or certificates that the learner can overtime achieve.

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